

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
June 11, 2009**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, June 11, 2009 at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

David Pritchett, Board President
Larry Fausett, Vice-President
Ron Hurd, Board Secretary
Cathy Schlottmann
Charles Blair
John Olson
Susan Swarbrick

TRUSTEES ABSENT:

Chris Pankau

IN ATTENDANCE:

Brian Passaro, General Manager
Kenneth Learned, Vector Biologist

2. CONFIRMATION OF AGENDA

No changes were requested.

3. STAFF ANNOUNCEMENTS regarding District business.

General Manager Passaro spoke about the Southern California Vector Control Environmental Task Force meeting at the Greater Los Angeles Vector Control District on June 16, 2009. Trustee Blair will be attending and giving a presentation.

4. CORRESPONDENCE

A. Letter from Department of Treasury, IRS regarding compliance check. *General Manager Passaro discussed the letter. He stated that he and C.P.A. Carrie Troup are collaborating to provide the information that the Department of Treasury is requesting.*

5. PUBLIC COMMENT.

NONE

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of Minutes for District's regular meeting held May 14, 2009.
- B. Approval of Minutes for District's Special Board Meeting held May 20, 2009.
- C. Financial Statements for County Fund 4160 for May 2009.
- D. Warrant Register for May 2009.
- E. Disease Surveillance Report for May 2009.
- F. District Operations Report for May 2009.

Trustee Olson discussed his concerns regarding ongoing C.P.A. fees. Following a few other questions and clarifications, it was moved by Trustee Fausett, seconded by Trustee Schlottmann, and passed unanimously to approve the Items of General Consent.

7. OLD BUSINESS

- A. **Approval of FY 2009-10 Budget.** Discussion and final approval of budget for FY 2009-10. *After brief discussion, it was moved by Trustee Schlottmann, seconded by Trustee Swarbrick, and passed unanimously to approve the FY 2009-10 budget.*
- B. **Discussion of Proposal by the Carpinteria-Summerland Fire Protection District.** The Carpinteria-Summerland Fire Protection District has requested that an ad hoc committee be formed comprised of two trustees from each district. *General Manager Passaro and Trustees Hurd and Olson reported on the first ad hoc committee meeting held on June 10, 2009 with the two trustees and fire chief from the Fire Protection District. After much discussion of possible options and implications, General Manager Passaro recommended that the District obtain an appraisal of the District's property for the lot only and for the property as is. It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to direct General Manager Passaro to obtain appraisals of both the District's property and the Fire Protection District's Summerland property at a cost not to exceed \$1,500 for both properties.*
- C. **Memo Regarding Justification for Benefit Assessment Increase Despite a Negative CPI for FY 2009-10.** This item addresses the President of the Board's request for a written explanation of the cumulative CPI as excerpted from current Engineer's report. *General Manager Passaro presented the memorandum to the Board. It was then moved by Trustee Schlottmann, seconded by Trustee Fausett, and passed unanimously to accept General Manager Passaro's memo.*

8. NEW BUSINESS

- A. **Approval to Authorize Moss, Levy, and Hartzheim to Perform a Financial Audit of the District for the Fiscal Year Ended June 30, 2009.** Audit to begin on August 20, 2009. *General Manager Passaro discussed the Management Engagement Letter received from Moss, Levy, and Hartzheim. It was moved by Trustee Schlottmann, seconded by Trustee Hurd, and passed unanimously to approve the Management Engagement Letter.*

- B. **Upcoming Changes Resulting from the District's Change of Logo.** Discussion of the items that have been and still in need of updating as a result of the change. *General Manager Passaro presented the new logo with all requested changes to the Board. He also spoke of the need to incorporate the new logo onto the District's stationary letterhead, forms, brochures, etc.*

9. MANAGER'S REPORT.

General Manager Passaro briefly discussed the following:

- his appointment to the Human Services Commission.*
- update on the current status of the NPDES issue.*
- the District's Ford F350 truck has not sold yet. The truck is on a 90 day consignment to Mission City Truck Sales, who will attempt to sell it.*
- District staff placed a sentinel chicken flock at the City of Solvang Wastewater Treatment Plant.*

10. BOARD ANNOUNCEMENTS.

Trustee Blair announced that the Santa Barbara County Special Districts Association meeting will be held on June 22, 2009 at Pea Soup Anderson's Restaurant in Buellton. Tentative discussion will be regarding quarantine efforts for the Quagga Mussel.

Trustee Olson discussed a personal tour he took of the Jesusita Fire area.

Trustee Schlottmann discussed two things:

- first was a suggestion that the District hold its July or August Board Meeting at the District's Summerland headquarters.*
- second was a discussion of the City of Santa Maria's purchase of 1,800 acres of land between Clark Ave., Orcutt and Los Alamos for a landfill and passive recreation. This could possibly be of interest to the District in the future.*

11. CLOSED SESSION – None

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

David Pritchett
Board President

APPROVED:

Ron Hurd
Board Secretary