

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
January 9th, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, January 9th, 2020 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

Vice-President Ron Hurd
Secretary Teri Jory
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Robert Williams
Trustee Adam Lambert

TRUSTEES ABSENT:

Trustee Craig Geyer

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Angela Pagtalonía, SCI Consulting
John Bliss, SCI Consulting
Patty DeDominic, Member of Public

2. CONFIRMATION OF AGENDA

-It was requested that New Business Item 8A be discussed prior to Staff Announcements in order to accommodate the schedule of guests from SCI Consulting.

8. NEW BUSINESS

A. Discussion of benefit assessment process with representatives from SCI Consulting Group

-John Bliss and Angela Pagtalonía discussed the history, administration, and specifics of the assessments for the District.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Selection of Board of Trustees officers for 2020

-Trustee Schlottman nominated Vice-President Hurd for 2020 President. Seconded by Trustee Williams and passed unanimously.

-Trustee Williams nominated Secretary Jory for 2020 Vice-President. Seconded by Trustee Blair and passed unanimously.

-Trustee Schlottmann nominated Trustee Lambert for 2020 Secretary. Seconded by Trustee Williams and passed unanimously.

4. CORRESPONDENCE

A. Announcement for upcoming CalPERS pre-funding workshops

-In addition to the CERBT fund, CalPERS has introduced CEPPT (California Employers' Pension Prefunding Trust), an additional option for pre-funding OPEB liabilities. In addition, the District has the option of designating a separate fund with the County for post-employment health benefits.

5. PUBLIC COMMENT –

- Patty DeDominic expressed that she was happy to be present as an audience member and congratulated the new board officers on their positions.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the December 12, 2019 regular meeting

B. Approval of the December Financial Statements for County Fund 4160

C. Approval of the December Vendor Disbursement Report

D. Approval of the December Disease Surveillance Report

E. Approval of the December District Operations Report

-It was moved by Trustee Williams and seconded by Trustee Blair to approve the Items of General Consent following discussion. Carrie Troup provided an overview of the financial statements. Motion to approve Items of General Consent passed unanimously.

7. OLD BUSINESS

A. Mission Hills rat infestation update

-The county public administrator has not yet heard anything from the real estate management group that requested the Notices of Violation and who stated that they would bring the structure into compliance. As far as is known, no work has been started on this.

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-Oceano Dunes will be provided with updated labor rates and the agreement for SoCalGas is being reviewed by their environmental division.

C. New computer work stations

Installed on Dec. 17. Additional technical work has been required such as uploading frequently used software programs to the new computers, returning bookmarks to browsers. TechEase is still working on restoring shared calendars in Outlook.

-No discussion occurred for this item.

D. Update on supervising biologist and vector biologist positions

-Board discussed resources for the creation of job descriptions for these positions as well as job posting requirements for new positions. Staff will inquire of legal counsel whether these requirements change if the District is undergoing internal re-organization.

E. Status on the purchase of a new vehicle

-There has not yet been a vehicle purchase.

8. NEW BUSINESS

C. Approve attendance for GM and one staff member at the Mosquito & Vector Control Association Annual Meeting in San Diego, January 26-29.

Travel: Hotel = \$848.77, Per diem = \$180 maximum. Total = \$1,028.77 each x 2 = \$2,057.54
Registration: \$325 + \$175 (technician discount) = \$500.
Budget: Travel: \$4,000; YTD actual = \$1,395.27; YTD variance = \$2604.73
Training: \$3,000; YTD actual = \$310; YTD variance = \$2,690

-Technician Schultz will be giving a presentation at the conference about modifications to equipment that is used by District staff for larvicide treatments. It was moved by Trustee Schlottmann and seconded by Trustee Blair to approve conference attendance for the General Manager, one staff member, and one trustee. Motion passed unanimously.

D. Status of Employee Health Benefits Coverage

-The ad-hoc benefits committee (Vice-President Jory and Trustee Schlottmann) discussed the inconsistencies between resolutions which address the implementation of a “pooled cap” for health benefit premiums. A new resolution is needed to specify which employees will need to contribute to the premiums when the cap amount is exceeded. In addition, the committee suggests that the CPI adjustment for the cap should be the CPI determined towards the end of the year, as opposed to March as currently written, since new rates go into effect at the beginning of the calendar year.

E. Discuss proposed outreach activities

Press release, Social media (Facebook, Nextdoor), Career Days, Earth Day Festival, quarterly newsletter

-It was suggested that General Manager Cabrera could present at a meeting of the county CSDA chapter. District will have a booth at the CEC Earth Day Festival on Saturday, April 18.

9. MANAGER’S REPORT

-Staff will be assisting CDPH biologists to collect ticks in the foothills.

10. BOARD ANNOUNCEMENTS

-Trustee Blair announced that a representative from the CSDA will discuss their financing programs at the January SBCCSDA meeting.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.
-Meeting adjourned at 3:55.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary

