

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
December 12th, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, December 12th, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic
Vice-President Ron Hurd
Secretary Teri Jory
Trustee Charlie Blair
Trustee Adam Lambert
Trustee Cathy Schlottmann
Trustee Robert Williams

TRUSTEES ABSENT:

Trustee Craig Geyer

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Reminder: Selection of Board officers next month

According to the Health & Safety Code §2027 (a): ...at the first meeting in January every year or every other year, the board of trustees shall elect its officers.

B. Response from legal counsel on the question of whether or not a Board member can continue to serve after their term expires and the seat remains unfilled.

The opinion is a Trustee cannot serve or vote if their term has expired (see handout).

-It was moved by Trustee Blair and seconded by Trustee Schlottmann that unless a trustee is reappointed, their term expires and they are welcome to attend but not vote at meetings. Motion passed unanimously.

4. CORRESPONDENCE

A. Updated agreement letter for legal counsel service

-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the updated legal agreement. Motion passed unanimously.

5. PUBLIC COMMENT –

None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the November 14, 2019 regular meeting

B. Approval of the November Financial Statements for County Fund 4160

C. Approval of the November Vendor Disbursement Report

D. Approval of the November Disease Surveillance Report

E. Approval of the November District Operations Report

-It was moved by Trustee Schlottmann and seconded by Vice-President Hurd to approve the Items of General Consent A-E following discussion. Carrie Troup discussed the status of major line items in the financial statements. Board was informed of plumbing emergency at District office which required replacement of sewer line. Motion to approve Items of General Consent passed unanimously.

7. OLD BUSINESS

A. Mission Hills rat infestation update

-Technicians viewed the property to determine if any actions have been taken at the property and no progress was apparent. Secretary Jory suggested contacting the real estate management company which was provided the notices of violation and requested that she be included in the phone call.

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-An updated agreement for the Storke Ranch Apartments property has been received and staff is working with a representative from SoCalGas to gain approval of that agreement.

C. New computer work stations

TechEase will be installing new computers with Windows 10 on Dec. 17
-No discussion occurred for this item.

D. Discuss supervising biologist and vector biologist positions

-Board discussed resources for the creation of position descriptions and requirements for the advertisement of the positions.

E. New vehicle update

-General Manager Cabrera has provided specifications to several agencies. Trustee Lambert requested that staff consider the greenhouse gas emissions of potential purchases.

8. NEW BUSINESS

A. Discuss and vote on VCJPA Member Contingency Refunds

Options are 1.) apply for a full refund; 2.) apply entire refund to the Member Contingency Fund; 3.) apply for a partial refund and apply the balance to the MCF.

-It was moved by Trustee Schlottmann that the full program refunds amount (\$7,537) be left with VCJPA to help move the member balance toward the prudent balance.

Motion seconded by Trustee Williams. Motion passed 5-2-0, with Trustees Jory and Lambert opposing.

10. MANAGER'S REPORT

-General Manager Cabrera discussed the CA Dept. of Public Health teleconference on invasive Aedes and is interested in coordinating with the County Public Health office on outreach efforts and increasing trapping for invasive Aedes.

11. BOARD ANNOUNCEMENTS

-President DeDominic thanks Technician Schultz for her fifteen years of service. In addition, she congratulated Secretary Jory on her award from the Association for Women in Communications and thanked her for her candidacy for Santa Barbara City Council.

-Trustee Schlottmann requested clarification as to what the Board would like to receive from the committee regarding health benefits.

-Trustee Blair announced that Third District Supervisor, Joan Hartmann spoke at the November SBCCSDA meeting and there will be no December meeting

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.
-Meeting adjourned at 3:40.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary