

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF SPECIAL MEETING OF TRUSTEES
December 18th, 2025

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, December 18th, 2025 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Trustee Charles Blair
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Danica Taber

TRUSTEES ABSENT:

Vice-President Joseph Franken
Trustee Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Jena Acos, Brownstein Hyatt Farber Schreck
Paige Samblanet, Brownstein Hyatt Farber Schreck

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

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3. CONFIRMATION OF AGENDA

-No changes requested.

4. Staff announcements regarding District business

A. Board secretary Hugh Rafferty resigned from the District Board on December 12, 2025. There is now a vacancy on the Board. If anybody knows of someone who might be interested, please notify GM Cabrera.

B. New District Board officers for 2026 will be chosen during the January 2026 Board meeting.

C. Board Meeting Dates for 2026. Start time is 1 PM.

5. CORRESPONDENCE

A. Santa Barbara County Chapter of the California Special District Association is looking to fill three vacancies on their board of directors. Positions open are Secretary, Treasurer and At-large Director. Term ends January 2027. The board meets on the first Wednesday of the month via Zoom at noon. If you or somebody you know might be interested, please contact GM Cabrera

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.
-None.
7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.
 - A. Approval of the Minutes of the November 20th, 2025 Board Special Meeting
 - B. Approval of the September Disease Surveillance Reports
 - C. Approval of the September District Operations Reports
-Trustee Blair made a motion to approve the Items of General Consent. Motion seconded by Trustee Dahlquist and passed 5-0-0 by roll call vote.
8. OLD BUSINESS. The Board will discuss and may take action on the following items:
 - A. Accept and file the November Financial Statements for County Fund FD-4160
 - B. Accept and file the November Disbursement Report
-Carrie Troup reviewed the reports which were then accepted and filed.
 - C. Accounts receivable contracts' status (5909 Misc. Revenue)
Provide an opportunity for the Board to discuss the status of mosquito control and monitoring services that are provided to certain public agencies and private entities for a fee.
-Invoices for the current quarter will be sent out in January.
 - D. Update on recruitment for a new Vector Control Technician.
-The District has started to receive completed applications.
 - E. Update on the status of the District's response to a request by the California Coastal Commission for an assessment of the environmental and ecological impacts of the use of the District's Argo amphibious vehicle within the Goleta Slough.
-No new updates for this item.
 - F. Update on the status of the Integrated Mosquito and Vector Management Plan drafting process.
-A draft of the plan is expected mid-January.
9. NEW BUSINESS. The Board will discuss and may take action on the following items:
 - A. Consider and select an option for the District's VCJPA Member Contingency Refunds:
Liability refund = \$1,274; Worker's Compensation refund = \$2,664. Total refund = \$3,938.
Due date: December 19, 2025.
 - A) elect to receive the full refund;
 - B) apply total refund to the District's Member Contingency Fund;
 - C) apply a portion of the refund to the MCF and receive a payment of the remaining balance.*-Trustee Dahlquist made a motion to place the refund in the Member Contingency Fund. Motion seconded by Trustee Blair and passed 5-0-0 by roll call vote.*
 - B. Consideration of Resolution No. 25-05 amending the place of regular meetings and authorizing meetings of the Board under the Ralph M. Brown Act Amendments.
-The Board discussed several alternative locations for meetings and decided to bring the issue back when the full Board is present or create an ad-hoc committee to examine options.
 - C. Consider and approve the Amendment to the Memorandum of Understanding and Mosquito Management Plan to provide mosquito management services to the University of California, Santa Barbara for fiscal years 2025--2028.
-Trustee Dahlquist made a motion to approve the MOU. Motion seconded by Trustee Taber and passed 5-0-0 by roll call vote.

D. Consider and approve a Notice of Exemption for the Mosquito Management Plan to provide mosquito management services to the University of California, Santa Barbara for fiscal years 2025-2028.

-Legal counsel reviewed the stated exemptions and the reasons that they apply. Trustee Dahlquist made a motion to approve the Notice of Exemption. Motion seconded by Trustee Taber and passed 5-0-0 by roll call vote.

10. REQUESTS FOR FUTURE AGENDA ITEMS

-None.

11. GENERAL MANAGER'S REPORT

-GM Cabrera reviewed the webpage visits for November as well as social media posts made by Two Trumpets Communications.

12. BOARD ANNOUNCEMENTS

-The quarterly meeting of the SBCCSDA will be held in January.

13. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

Robert Williams
Board President

Hugh Rafferty
Board Secretary