

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
January 12th, 2023

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, January 12th, 2023 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory
Secretary Robert Williams
Trustee Charlie Blair
Trustee Craig Geyer (departed following Item 8F)
Trustee Joe Franken
Trustee Hugh Rafferty
Trustee Barbara Silver
Trustee Russell Dahlquist

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Dylan Conway, Real Estate Developer
Annie Guthrie, SBCC Special Events Coordinator

2. CONFIRMATION OF AGENDA

-It was requested that Item 8D regarding the room availability at Wake Center be discussed following Public Comment. No objections.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Introduction of new Trustee Russell Dahlquist, representing the County of Santa Barbara and re-appointment of Trustee Williams to a 4th term. Administration of the Oath of Office

-Trustee Dahlquist introduced himself and Secretary Williams administered the oaths of office.

B. Nominations and selection of Board of Trustees officers for 2023.

-Trustee Blair moved to elect Robert Williams, Teri Jory, and Craig Geyer as President, Vice-President, and Secretary, respectively. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

4. CORRESPONDENCE

A. Notification from legal counsel Rick Battles regarding California AB 2647 which makes minor amendments to the Brown Act requirements for disclosing public records that relate to agenda items.

-Changes to the agenda in the 72 hour required posting timeframe are permitted so long as the modifications are posted to the website in a conspicuous manner so that the public can be made aware of the changes.

- B. Nominations being accepted and due Feb. 15 to the Santa Barbara County Chapter of the California Special District Association for General Manager of the Year, Engineer/Contractor of the Year, and Professional/Staff Person of the Year
-Board members made several recommendations for nomination including Carrie Troup, Vesna Ibarra, Jessica Sprigg, and GM Cabrera.

5. PUBLIC COMMENT –

-Dylan Conway, a real estate developer, expressed his interest in acquiring the Lillie Avenue property.

8. NEW BUSINESS

- C. Discuss when to resume in-person Board meetings and consider possible meeting locations including considering and approving to use Room 18 at the SBCC Wake Center Campus. In anticipation of Governor Newsom ending the state of emergency due to COVID-19 that was declared on March 4, 2020 in February.

- a. SBCC Wake Center Campus
b. Other locations?

-Annie Guthrie from the SBCC Wake Center Campus discussed the logistics of the District holding meetings at their facility. Secretary Geyer made a motion to authorize GM to sign an agreement with the Wake Center to hold meetings there starting February 9, 2023. Motion seconded by President Williams and passed 8-0-0 by roll call vote.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the December 8th, 2022 special meeting
B. Approval of the December Financial Statements for County Fund 4160
C. Approval of the December Disbursement Report
D. Approval of the December Disease Surveillance Report
E. Approval of the December District Operations Report

-President Williams made a motion to approve the Items of General Consent. Seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

7. OLD BUSINESS

- A. Accounts receivable contracts' status (5909 Misc. Revenue)

-It is likely that, due to the rain we have received, the amount billed for the fiscal year will exceed the amount budgeted.

- B. Update on repairing/replacing the District office's main plumbing drainage pipe.

- President Williams made a motion to authorize the GM to enter a contract with Carroll Plumbing if he feels the work to be done is a comparable scope of work to the RotoRooter estimate. Motion seconded by Trustee Silver and passed 8-0-0 by roll call vote.

C. Update on entering into a formal agreement with Southern California Gas for contracted mosquito and vector control work at their Goleta facility.

-A work plan was sent to from SoCalGas.

8. NEW BUSINESS

A. Consider and approve Resolution 23-02: “A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Authorizing Continuation of Remote Teleconferencing Meetings of the District’s Legislative Bodies Pursuant to Government Code Section 54953(e)”.

-Secretary Geyer made a motion to adopt Resolution 23-02. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

B. Consider and approve Resolution 23-03: “A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Amending Bereavement Leave Policy Under Personnel Policy and Procedures Manual”.

-Secretary Geyer made a motion to adopt Resolution 23-03. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

C. Discuss and prioritize District building repair and improvement projects.

- a. Replace main sewer drain pipe under the building
- b. Roof inspection
- c. Inspection/maintenance on air conditioning and heating
- d. New rain gutters
- e. Termite inspection
- f. Landscaping, including removal of large palm tree in the back yard.
- g. Paint building
- h. Repair front steps
- i. New window shades for front room

-Secretary Geyer instructed GM to go ahead with any improvement project that will be less than \$7,500 and come to the Board for approval for any projects to exceed that amount.

E. Consider and approve the program participation agreement between the District and PRISM, underwriter through SDRMA (Special District Risk Management Authority), for District-sponsored Life insurance that will be provided to staff members belonging to the Mosquito & Vector Management District Employees Association

-Secretary Geyer made a motion to approve. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

F. Consider and approve attendance for Trustee Dahlquist at the 91st Annual Mosquito and Vector Control Association of California Conference in Anaheim, CA Jan. 29 – Feb. 1, 2023.

-Trustee Rafferty made a motion to approve attendance for Trustee Dahlquist. Seconded by President Williams and passed 8-0-0 by roll call vote.

G. Discussion on selecting an engineering consultant for contracted work on annual benefit assessments and engineer’s reports.

a. SCI Consulting – renew contract

b. Others

-Staff is researching what other companies may be available to bid on completing the benefit assessment process.

9. MANAGER’S REPORT

-GM Cabrera showed the Board the plaque for former Trustee Adam Lambert in appreciation of his service on the Board.

10. BOARD ANNOUNCEMENTS

*-Trustee Rafferty is attending the CSDA Board of Directors meeting in Sacramento next week.
-Trustee Silver has been exploring the CSDA Special District forum and recommends it to the other trustees.*

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary