

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
April 11th, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 11th, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic
Vice-President Ron Hurd
Secretary Teri Jory
Trustee Craig Geyer
Trustee Cathy Schlottmann
Trustee Robert Williams
Trustee Charlie Blair

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

David Chang, General Manager
Brian Cabrera, Operations Manager Biologist
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Vesna Ibarra, Vector Technician
Donny Cram, Vector Technician
Karen Schultz, Vector Technician
Judith Ishkanian, LAFCO candidate
Jay Freeman, LAFCO candidate
Ron Wolfe, Member of Public

2. CONFIRMATION OF AGENDA

-It was the consensus of the Board to discuss Item 9C following Item 3A to accommodate the speakers.

3. NEW BUSINESS

A. Oath of office

[Government Code, Title 1, Div. 4, Ch. 2, Article 4. Oath of Office](#)

-All trustees completed the oath of office.

C. Vote for Santa Barbara Local Area Formation Commission regular and alternate special district member

Notice of election included in agenda packet supporting documents. Candidate statements emailed to trustees with Friday distribution. Three copies of candidate statements will be printed for the board meeting for trustees to share.

-Two candidates for LAFCO, Judith Ishkanian and Jay Freeman, spoke of their history of involvement with LAFCO and other professional endeavors.

4. STAFF ANNOUNCEMENTS regarding District business.

A. SCI benefit assessment schedule

...included in agenda packet for reference

B. Administrative Assistant assigned to administer mandatory trustee training and vector technician continuing education

5. CORRESPONDENCE

A. Proposed LAFCo budget for FY 2019-2020

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to ask Trustee Geyer to convey the appreciation of the Board for reducing the LAFCO budget. Motion passed unanimously.

6. PUBLIC COMMENT –

-Former General Manager Ron Wolfe spoke about his tenure at the District and the similarity in topics of Board discussion between then and now.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the March 14, 2019 regular meeting

B. Approval of the March Financial Statements for County Fund 4160

C. Approval of the March Vendor Disbursement Report

D. Approval of the March Disease Surveillance Report

E. Approval of the March District Operations Report

F. Revision of Interim GM Salary

G. Revision of vacation sick payout to retired GM

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to approve the Items of General Consent following discussion. Motion passed with Trustee Blair abstaining due to his absence during discussion.

8. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

Revised County of San Luis Obispo Mosquito Surveillance Plan (scope of work) submitted to San Luis Obispo County

-Staff is in process of updating City of Goleta agreement and is awaiting the return of the Santa Barbara Airport agreement.

B. Trustee appointments update

-Trustee Jory was appointed to the City of Santa Barbara seat.

C. General manager recruitment update

Three candidates scheduled for round two interviews on April 22.

-Trustee Hurd, Secretary Jory, and outgoing General Manager Chang will conduct the interviews.

D. Fiscal year 2019-20 preliminary budget

-The March CPI is 2.7%. A corresponding increase to the benefit assessment would result in a rate of \$10.63 per single family equivalent.

9. NEW BUSINESS

A. Consider/Approve contract for services provided by CPA Carrie Troup

-It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the contract. Motion passed unanimously.

B. Vector Control Joint Powers Authority target equity building plan

VCJPA Board requests mosquito boards' desires on handling of future retrospective adjustment refunds to rebuild net position (equity) to sustainable target – VCJPA to retain either 50 or 100 per cent?

-Trustee Jory made a motion to authorize the Vector Control Joint Powers Authority to request mosquito boards' desires on handling of future retrospective adjustment refunds to rebuild net position (equity) to sustainable target – VCJPA to retain either 50 or 100 per cent? . Seconded by Trustee Geyer and passed unanimously.

C. Vote for Santa Barbara Local Area Formation Commission regular and alternate special district member

Notice of election included in agenda packet supporting documents. Candidate statements emailed to trustees with Friday distribution. Three copies of candidate statements will be printed for the board meeting for trustees to share.

-It was moved by Trustee Schlottmann to authorize President DeDominic to vote for Judith Ishkanian for the Regular Member LAFCO position. Seconded by Trustee Geyer and passed unanimously. It was moved by Trustee Geyer to authorize President DeDominic to vote for Cindy Allen for the Alternate Member LAFCO position. Seconded by Trustee Schlottmann and passed unanimously.

D. Consider/Approve trustee attendance of monthly California Special District Association Santa Barbara Chapter meetings

Previous cost share for Trustee Blair's attendance no longer available.

-Trustee Geyer made a motion to appoint Trustee Blair as representative to the Santa Barbara chapter of the California Special Districts Association. Seconded by Trustee Schlottmann and passed unanimously.

E. Call for nominations: 2020-2022 California Special Districts Association Board of Directors

-No discussion occurred for this item.

9. MANAGER'S REPORT

-New computer server was purchased and installed at the District office.

-Operations Manager Biologist Cabrera has completed his six-month probationary period.

10. BOARD ANNOUNCEMENTS

-Trustee Hurd thanked Technicians Ibarra and Cram for their diligence in locating a mosquito source in Carpinteria near Lion's Park.

-The April SBCCSDA meeting will feature the director of the Air Pollution Control District.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary