

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
February 10<sup>th</sup>, 2022**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, February 10<sup>th</sup>, 2022 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory  
Vice-President Adam Lambert  
Secretary Robert Williams  
Trustee Charlie Blair  
Trustee Cathy Schlottmann  
Trustee Craig Geyer  
Trustee Joe Franken

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Nate Kowalski, Legal Counsel  
Vesna Ibarra, Lead Vector Control Technician

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

*-Board of Supervisors has been informed of the opening on the District Board.*

4. CORRESPONDENCE

A. Conflict of Interest Form 700 due April 1, 2022.

*-Notices from the eDisclosure website have been sent.*

B. Timeline for 2022-2023 Benefit Assessment from SCI.

*-Standard annual timeline for benefit assessment process.*

5. PUBLIC COMMENT –

*-None.*

6. CLOSED SESSION

A. Public comment on closed session agenda items

*-Technician Ibarra lobbied for increasing the proposed salary survey adjustment of Technician Cram.*

**B. Closed Session Pursuant to Government Code Section 5497**

Discussion of the District's representatives meeting with the Mosquito and Vector Management District of Santa Barbara County Employees Association regarding the salary survey conducted pursuant to memorandum of understanding.

*-Returning from closed session at 3:00, there was no action to report.*

**7. ITEMS OF GENERAL CONSENT.** The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A.** Approval of the Minutes of the January 6, 2022 special meeting
- B.** Approval of the Minutes of the January 13, 2022 regular meeting
- C.** Approval of the January Financial Statements for County Fund 4160
- D.** Approval of the January Vendor Disbursement Report
- E.** Approval of the January Disease Surveillance Report
- F.** Approval of the January District Operations Report

*-It was moved by Secretary Williams and seconded by Vice-President Lambert to approve the Items of General Consent. Motion passed 7-0-0 by roll call vote.*

**8. OLD BUSINESS**

**A.** Accounts receivable contracts' status (5909 Misc. Revenue)

*-Trustee Geyer made a motion to send a notice to SoCalGas that service will cease in 60 days unless a contract is entered. Motion seconded by Secretary Williams. Motion was then withdrawn and staff was directed to discuss general liability coverage for work done on the property without a contract.*

**B.** Review and approve the revised 2021 full valuation actuarial study by TCS

*-It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the actuarial study. Motion passed 7-0-0 by roll call vote.*

**9. NEW BUSINESS**

**A.** Consider and approve Resolution No. 22-04 authorizing continuation of remote teleconference meetings of the District's legislative bodies for the period February 10, 2022 to March 11, 2022 pursuant to Government Code section 54953(e)

*-It was moved by Secretary Williams and seconded by Trustee Geyer to adopt Resolution 22-04 and continue remote meetings. Motion passed 7-0-0 by roll call vote.*

**B.** Consider and approve the District's Service Agreement renewal with SCI Consulting Group.

Renewing allows SCI to continue serving as the Engineer of Work to provide professional consulting and levy administration services for the District including the production of the District's annual Engineer's Report, determining the annual assessments for Service Zone's 1 and 2 and all work related to the administration of these services.

*-Trustee Geyer made a motion to approve a one year agreement with SCI for \$13,550 and put the benefit assessment process out to bid next year. Motion seconded by Trustee Schlottmann and passed 7-0-0 by roll call vote.*

10. MANAGER'S REPORT

*-Technicians are making progress toward completing their continuing education requirements.*

11. BOARD ANNOUNCEMENTS

*-No quorum was reached for the LAFCO election at the SBCCSDA meeting. Balloting will be done by mail and the Board will vote on a LAFCO representative at the March District meeting.*

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary