

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
February 14th, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, February 14th, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic
Vice-President Ron Hurd
Secretary Teri Jory
Trustee Craig Geyer
Trustee Cathy Schlottmann

TRUSTEES ABSENT:

Trustee Charlie Blair

IN ATTENDANCE:

David Chang, General Manager
Brian Cabrera, Operations Manager Biologist
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Robert Williams

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Quorum

Counsel provided an analysis and determined that a quorum for the District is a majority of the fully authorized board (i.e. five of eight) and a majority of the quorum is empowered to act for the board. (I.e. three of five, four of six, four of seven, five of eight can pass an action)

B. Local workshop available on "Board Member Best Practices**"**

March 7 in Goleta, Presenter is David Aranda. Price is \$50.

4. PUBLIC COMMENT –

-Robert Williams reported that his reappointment is on the County Board of Supervisors' agenda.

5. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the January 10, 2019 regular meeting
- B. Approval of the January Financial Statements for County Fund 4160
- C. Approval of the January Vendor Disbursement Report
- D. Approval of the January Disease Surveillance Report
- E. Approval of the January District Operations Report

-It was moved by Trustee Schlottmann and seconded by Vice-President Hurd to approve the Items of General Consent. Motion passed unanimously.

6. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

Review Santa Barbara Airport MOU and Mosquito Management Plan (scope of work)
Review County of San Luis Obispo Mosquito Surveillance Plan (scope of work)
-San Luis Obispo contract provides for surveillance and not treatments.

B. Confirm MVMSBC Board Vice-President for calendar year 2019

-Trustee Hurd accepts the position of Vice-President.

C. General Manager Recruitment Update

-Staff will confer with counsel about the eligibility of Larry Fausett to serve on the Recruitment Committee and/or interview panel.

D. General Manager Retirement Update

-A resolution will be drafted regarding GM Chang providing contract services following his retirement for the purpose of assisting with the hiring and training of a new general manager. A contract for these services will be presented for Board review and approval. Arrangements for the appointment of an interim general manager shall be made.

E. Trustee Vacancy Update

-The City of Santa Barbara will be interviewing applicants for the open District board position. Trustee Jory requests that another Board member attend or write a letter expressing their support for her appointment to the City seat.

7. NEW BUSINESS

A. Fiscal Year 2019-20 Preliminary Budget

-The ad-hoc budget committee (Trustee Schlottmann and President DeDominic) will meet with Carrie Troup and GM Chang to discuss budget considerations. A schedule for the budgeting and benefit assessment process will be presented at a future meeting.

B. Consider 7901 Operating Transfer Out to Fund 4161 for depreciation

\$21,050 was budgeted in this current fiscal year (FY 2018-19)

-It was moved by Trustee Schlottmann and seconded by Secretary Jory to approve the transfer of \$21,050 to Fund 4161. Motion passed unanimously.

9. MANAGER'S REPORT

-Operations Manager Cabrera attended the MVCAC Annual Conference with Trustee Blair.

10. BOARD ANNOUNCEMENTS

-Secretary Jory is running for Santa Barbara City Council.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary