

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
January 9th, 2025

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, January 9th, 2025 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Vice-President Joe Franken
Secretary Hugh Rafferty (Remotely)
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Charles Blair
Trustee Danica Taber

TRUSTEES ABSENT:

Trustee Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Carrie Troup, CPA
Jessica Sprigg, Administrative Assistant

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD

MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-Secretary Rafferty requested remote participation due to sickness. At his location, there were no other individuals present and he participated using video and audio equipment.

3. CONFIRMATION OF AGENDA

-No changes requested.

4. Staff announcements regarding District business

A. Oath of Office to be administered to Trustees Robert Williams and Russell Dahlquist whose reappointments to the District Board were approved by the County of Santa Barbara Board of Supervisors on October 8 and December 10, 2024, respectively

-President Williams administered the oath for Trustee Dahlquist and the oath for President Williams was administered by Vice-President Franken.

B. Nominate and Elect District Board Officers for 2025.

-Secretary Rafferty made a motion for himself to remain Secretary of the Board. Motion seconded by Trustee Franken and passed 7-0-0 by roll call vote.

-Vice-President Franken made a motion for himself to remain Vice-President of the Board. Motion seconded by Trustee Dahlquist and passed 7-0-0 by roll call vote.

-Trustee Blair made a motion for President Williams to remain President of the Board. Motion seconded by Trustee Dahlquist and passed 7-0-0 by roll call vote.

C. Board Meeting Dates for the remainder of 2025. Start time is 1 PM:

1. Thursday, February 13	5. Thursday, June 12	9. Thursday, October 9
2. Thursday, March 13	6. Thursday, July 10	10. Thursday, November 13
3. Thursday, April 10	7. Thursday, August 14	11. Thursday, December 11
4. Thursday, May 8	8. Thursday, September 11	

5. CORRESPONDENCE

-None.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the December 12, 2024 Regular Board Meeting

B. Approval of the December Disease Surveillance Reports

C. Approval of the December District Operations Reports

-It was moved by Trustee Blair and seconded by Secretary Rafferty to approve the Items of General Consent. Motion passed unanimously by roll call vote.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Accept and file the December Financial Statements for County Fund 4160

B. Accept and file the December Disbursement Reports

-Carrie Troup reviewed the financial documents and expenditures for December.

C. Accounts receivable contracts' status (5909 Misc. Revenue)

-Invoices for contract work completed from October through December are currently being produced and sent out.

D. Update on District building repair and improvement projects.

-Board discussed the need to discern the integrity of the foundation as a starting point for determining what improvements need to be made. An assessment of the structural integrity will help define the scope of building improvements.

E. Update on the District's response to a request by the California Coastal Commission for an assessment of the environmental and ecological impacts of the use of the District's Argo amphibious vehicle within the Goleta Slough.

-A response from the Coastal Commission was received and they indicated that they were not in agreement with all of the findings in the report from the biologist commissioned by the District. A reply to their concerns is being prepared by District consultants.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

-None.

10. REQUESTS FOR FUTURE AGENDA ITEMS

-Building Improvements committee report on building assessment

-Response to Coastal Commission

-Records Retention Policy

-Update on public relations activities

11. GENERAL MANAGER'S REPORT

-GM Cabrera discussed website views, the District NextDoor account, and the "style guide" being finalized by the PR firm.

12. BOARD ANNOUNCEMENTS

-Secretary Rafferty announced that the January SBCCSDA meeting will be held on the 27th in Buellton.

13. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

Bob Williams
Board President

Hugh Rafferty
Board Secretary