Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District’s General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmdistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District’s office located at 2450 Lillie Avenue, Summerland, CA 93067.

REGULAR MEETING OF THE BOARD OF TRUSTEES
DUE TO STATEWIDE COVID-19 SHELTER-IN-PLACE ORDERS FROM THE GOVERNOR’S OFFICE AND SOCIAL DISTANCING GUIDELINES, THE BOARD MEETING WILL NOT BE HELD AT THE REGULAR MEETING PLACE AT THE HOPE SCHOOL BOARD ROOM. INSTEAD, THE MEETING WILL BE HELD BY REMOTE CONFERENCING. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND OFFER PUBLIC COMMENT AND PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO OBSERVE THE MEETING AND OFFER PUBLIC COMMENT SHOULD CONTACT THE MOSQUITO & VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY OFFICE AT 805-969-5050 OR EMAIL AT INFO@MVMDISTRICT.ORG FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

SEPTEMBER 10, 2020, 2:00 PM

AGENDA

1. ROLL CALL

2. CONFIRMATION OF AGENDA

3. STAFF ANNOUNCEMENTS regarding District business
   A. Board service term expiration schedule:
<table>
<thead>
<tr>
<th>Trustee Name</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Blair</td>
<td>12/08/2023</td>
</tr>
<tr>
<td>Craig Geyer</td>
<td>01/01/2022</td>
</tr>
<tr>
<td>Adam Lambert</td>
<td>12/31/2020</td>
</tr>
<tr>
<td>Cathy Schlottmann</td>
<td>12/08/2023</td>
</tr>
<tr>
<td>Patty DeDominic</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Teri Jory</td>
<td>01/04/2021</td>
</tr>
<tr>
<td>Ron Hurd</td>
<td>01/14/2021</td>
</tr>
<tr>
<td>Bob Williams</td>
<td>12/31/2020</td>
</tr>
</tbody>
</table>

4. CORRESPONDENCE

5. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.
6. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)
   A. Approval of the Minutes of the September 13, 2020 regular meeting (Page 3)
   B. Approval of the September Financial Statements for County Fund 4160 (Page 6)
   C. Approval of the September Disbursement Report (Page 9)
   D. Approval of the September Disease Surveillance Report (Page 13)
   E. Approval of the September District Operations Report (Page 15)

7. OLD BUSINESS. The Board will discuss and may take action on the following items:
   A. Accounts receivable contracts’ status (5909 Misc. Revenue) (Page 16)
   B. Discuss Public Agency Retirement System (PARS) as an option for funding other post-employment benefits (OPEB).

8. NEW BUSINESS. The Board will discuss and may take action on the following items:
   A. Consider and approve Total Compensation Systems, Inc. contract for GASB 74/75 actuarial valuation services (Page 17)
      Services include full valuation for FYE2020 and possible roll-forward valuation for FYE2021
   B. Discuss the need for a building inspection and soil analysis by a structural engineer.

9. GENERAL MANAGER’S REPORT (Page 30)

10. BOARD ANNOUNCEMENTS

11. CLOSED SESSION
   A. Public comment on closed session agenda items
   B. Closed session pursuant to Government Code § 54957
      Annual performance review for General Manager, Brian Cabrera
      1. Review and discuss evaluations, provide recommendations
      2. Discuss GM salary
   C. Reconvene to open session to report action taken in closed session

12. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, October 8, 2020)
The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, August 13th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. **ROLL CALL.**

   **TRUSTEES PRESENT:**
   - President Ron Hurd
   - Vice-President Teri Jory (arrived 2:07, during discussion of Item 6)
   - Secretary Adam Lambert
   - Trustee Robert Williams
   - Trustee Charlie Blair
   - Trustee Cathy Schlottmann
   - Trustee Patty DeDominic
   - Trustee Craig Geyer

   **TRUSTEES ABSENT:**
   - None.

   **IN ATTENDANCE:**
   - Brian Cabrera, General Manager
   - Jessica Sprigg, Administrative Assistant
   - Carrie Trup, CPA
   - Mitch Barker, PARS representative
   - Anne Wimmer, PARS representative

2. **CONFIRMATION OF AGENDA**

   - No changes requested.

3. **STAFF ANNOUNCEMENTS regarding District business.**

   - None.

4. **CORRESPONDENCE**

   - None.

5. **PUBLIC COMMENT –**

   - None.

6. **ITEMS OF GENERAL CONSENT.** The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

   A. Approval of the Minutes of the July 9, 2020 regular meeting
   B. Approval of the July Financial Statements for County Fund 4160
   C. Approval of the July Vendor Disbursement Report
   D. Approval of the July Disease Surveillance Report
   E. Approval of the July District Operations Report
-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent following discussion. Carrie Troup provided an analysis of the financial statements. Motion to approve Items of General Consent passed 8-0-0 by roll call vote.

7. OLD BUSINESS

A. Update on District operations during coronavirus pandemic.
   -There were no updates to report for this item. Any future changes will be included in the manager’s report.

B. Accounts receivable contracts’ status (5909 Misc. Revenue)
   -Staff continues to work with SoCalGas representatives towards an agreement that is suitable to both parties. If an agreement from SoCalGas will need to be reviewed by District legal counsel, the Board would request that SoCalGas be billed for those hours. Item was continued to the next meeting.

C. Update on lead vector control technician and vector biologist technician positions.
   -Vesna Ibarra and Karen Schulz have taken on the new positions of lead vector control technician and vector biologist, respectively. August 3, 2020 was their official start date. Salary was negotiated with the union representatives.

D. Discuss Public Agency Retirement System (PARS) as an option for funding other postemployment benefits (OPEB).
   -Board would like further discussion on this item and an opinion from the District actuary, Jeff Kischuk. Item was continued to the next meeting.

E. Consider approving southern region districts’ Mutual Aid Agreement.
   -It was moved by Trustee Schlottmann and seconded by Trustee Blair to support the recommendation from management to enter into the agreement. Motion passed 7-1-0 by roll call vote, with Trustee Geyer opposed.

8. NEW BUSINESS

A. Performance review for General Manager Brian Cabrera
   -Trustee DeDominic, Secretary Lambert, and President Hurd will serve on the ad-hoc evaluation committee.

B. Review contract for special services between the Mosquito and Vector Management District of Santa Barbara County and the County of San Luis Obispo
   -An MOU was sent to San Luis Obispo County and approval is expected prior to the next board meeting.

C. Review and approve MOU and Mosquito Management Plan for the Goleta Sanitary District
   -It was moved by Trustee Geyer and seconded by Trustee Williams to approve the MOU and management plan. Motion passed 8-0-0 by roll call vote.

D. Approve the updated and amended District’s Conflict of Interest Code
   -Conflict of Interest code is required to be updated every five years. The position of Operations Manager was eliminated from the District code. It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the updated Conflict of Interest code. Motion passed 8-0-0 by roll call vote.

E. Consider inviting GovInvest to present on their OPEB analysis software
   -Board discussed the software and the associated cost and declined on the presentation.
9. MANAGER’S REPORT

- CDPH reported that the plague survey results were negative.
- Renovation plans for the office have been placed on hold during the pandemic.
- GM Cabrera will be presenting in a zoom continuing education event on 9/10.

10. BOARD ANNOUNCEMENTS

- Trustee Blair reported that the SBCCSDA is suspending their monthly meetings until possibly late October.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:                                      APPROVED:

--------------------------------------------------------
Ron Hurd                                      Adam Lambert
Board President                               Board Secretary
# Report: Financial Status

Selection Criteria: Fund = 4160  
Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund  
Last Updated: 9/3/2020 4:52:40 AM

As of: 8/31/2020 (17% Elapsed)  
Accounting Period: OPEN

## Fund 4160 -- Mosquito & Vector Mgt District

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Taxes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3010 -- Property Tax-Current Secured</td>
<td>434,000.00</td>
<td>-1,705.09</td>
<td>-435,705.09</td>
<td>-0.39 %</td>
</tr>
<tr>
<td>3011 -- Property Tax-Unitary</td>
<td>6,200.00</td>
<td>0.00</td>
<td>-6,200.00</td>
<td>0.00 %</td>
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<tr>
<td>3015 -- PT PY Corr/Escapes Secured</td>
<td>0.00</td>
<td>-170.06</td>
<td>-170.06</td>
<td>--</td>
</tr>
<tr>
<td>3020 -- Property Tax-Current Unsecured</td>
<td>18,500.00</td>
<td>13.02</td>
<td>-18,486.98</td>
<td>0.07 %</td>
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<tr>
<td>3023 -- PT PY Corr/Escapes Unsecured</td>
<td>0.00</td>
<td>31.38</td>
<td>31.38</td>
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</tr>
<tr>
<td>3028 -- RDA Pass-through Payments</td>
<td>3,000.00</td>
<td>0.00</td>
<td>-3,000.00</td>
<td>0.00 %</td>
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<tr>
<td>3029 -- RDA RPTTF Resid Distributions</td>
<td>5,000.00</td>
<td>0.00</td>
<td>-5,000.00</td>
<td>0.00 %</td>
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<tr>
<td>3040 -- Property Tax-Prior Secured</td>
<td>0.00</td>
<td>-23.47</td>
<td>-23.47</td>
<td>--</td>
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<tr>
<td>3050 -- Property Tax-Prior Unsecured</td>
<td>2,300.00</td>
<td>13.52</td>
<td>-2,286.48</td>
<td>0.59 %</td>
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<tr>
<td>3054 -- Supplemental Pty Tax-Current</td>
<td>8,000.00</td>
<td>1,075.98</td>
<td>-6,924.02</td>
<td>13.45 %</td>
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<tr>
<td>3056 -- Supplemental Pty Tax-Prior</td>
<td>200.00</td>
<td>-0.93</td>
<td>-200.93</td>
<td>-0.47 %</td>
</tr>
<tr>
<td><strong>Taxes</strong></td>
<td>477,200.00</td>
<td>-765.65</td>
<td>-477,965.65</td>
<td>-0.16 %</td>
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<tr>
<td><strong>Fines, Forfeitures, and Penalties</strong></td>
<td>0.00</td>
<td>4.92</td>
<td>4.92</td>
<td>--</td>
</tr>
<tr>
<td>3057 -- PT-506 Int, 480 CIOS/CIC Pen</td>
<td>0.00</td>
<td>4.92</td>
<td>4.92</td>
<td>--</td>
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<tr>
<td><strong>Use of Money and Property</strong></td>
<td>13,000.00</td>
<td>0.00</td>
<td>-13,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>3380 -- Interest Income</td>
<td>-4,000.00</td>
<td>0.00</td>
<td>4,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>3381 -- Unrealized Gain/Loss Invstmnts</td>
<td>9,000.00</td>
<td>0.00</td>
<td>-9,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td><strong>Intergovernmental Revenue-State</strong></td>
<td>2,000.00</td>
<td>0.00</td>
<td>-2,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>4220 -- Homeowners Property Tax Relief</td>
<td>2,000.00</td>
<td>0.00</td>
<td>-2,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td><strong>Intergovernmental Revenue-Other</strong></td>
<td>12,000.00</td>
<td>0.00</td>
<td>-12,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>4840 -- Other Governmental Agencies</td>
<td>12,000.00</td>
<td>0.00</td>
<td>-12,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td><strong>Charges for Services</strong></td>
<td>633,929.00</td>
<td>-2,722.53</td>
<td>-636,651.53</td>
<td>-0.43 %</td>
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<tr>
<td>4877 -- Other Special Assessments</td>
<td>633,929.00</td>
<td>-2,722.53</td>
<td>-636,651.53</td>
<td>-0.43 %</td>
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<tr>
<td><strong>Miscellaneous Revenue</strong></td>
<td>110,000.00</td>
<td>0.00</td>
<td>-110,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>5909 -- Other Miscellaneous Revenue</td>
<td>110,000.00</td>
<td>0.00</td>
<td>-110,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>1,244,129.00</td>
<td>-3,483.26</td>
<td>-1,247,612.26</td>
<td>-0.28 %</td>
</tr>
</tbody>
</table>

## Remaining Table Entries

### Salaries and Employee Benefits

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>Actual</th>
<th>Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>6100 -- Regular Salaries</td>
<td>72,968.95</td>
<td>15.53 %</td>
</tr>
<tr>
<td>6101 -- Commissioner/Trustee</td>
<td>1,600.00</td>
<td>16.00 %</td>
</tr>
<tr>
<td>6400 -- Retirement Contribution</td>
<td>22,563.19</td>
<td>13.52 %</td>
</tr>
<tr>
<td>6475 -- Retiree Medical OPEB</td>
<td>4,639.05</td>
<td>15.92 %</td>
</tr>
<tr>
<td>6500 -- FICA/Medicare</td>
<td>5,815.06</td>
<td>15.72 %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>Actual</th>
<th>Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>6210 -- Commissioner/Trustee</td>
<td>8,400.00</td>
<td>16.00 %</td>
</tr>
<tr>
<td>6400 -- Retirement Contribution</td>
<td>144,286.81</td>
<td>13.52 %</td>
</tr>
<tr>
<td>6475 -- Retiree Medical OPEB</td>
<td>21,820.65</td>
<td>13.75 %</td>
</tr>
<tr>
<td>6500 -- FICA/Medicare</td>
<td>24,500.95</td>
<td>15.92 %</td>
</tr>
<tr>
<td>6550 -- FICA/Medicare</td>
<td>5,815.06</td>
<td>15.72 %</td>
</tr>
</tbody>
</table>
### Report: Financial Status

**Selection Criteria:** Fund = 4160  
**Layout Options:** Summarized By = Fund, LineItemAccount; Page Break At = Fund  
**Last Updated:** 9/3/2020 4:52:40 AM

As of: 8/31/2020 (17% Elapsed)  
Accounting Period: OPEN

#### Fund 4160 -- Mosquito & Vector Mgt District

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>6600 -- Health Insurance Contrib</td>
<td>145,000.00</td>
<td>22,118.08</td>
<td>122,881.92</td>
<td>15.25 %</td>
</tr>
<tr>
<td>6700 -- Unemployment Ins Contribution</td>
<td>3,500.00</td>
<td>36.80</td>
<td>3,463.20</td>
<td>1.05 %</td>
</tr>
<tr>
<td>6900 -- Workers Compensation</td>
<td>22,000.00</td>
<td>20,206.00</td>
<td>1,794.00</td>
<td>91.85 %</td>
</tr>
<tr>
<td>Salaries and Employee Benefits</td>
<td>878,690.00</td>
<td>148,696.36</td>
<td>729,993.64</td>
<td>16.92 %</td>
</tr>
</tbody>
</table>

**Services and Supplies**

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>7030 -- Clothing and Personal</td>
<td>6,700.00</td>
<td>1,284.75</td>
<td>5,415.25</td>
<td>19.18 %</td>
</tr>
<tr>
<td>7050 -- Communications</td>
<td>6,800.00</td>
<td>949.34</td>
<td>5,850.66</td>
<td>13.96 %</td>
</tr>
<tr>
<td>7070 -- Household Supplies</td>
<td>3,000.00</td>
<td>617.00</td>
<td>2,383.00</td>
<td>20.57 %</td>
</tr>
<tr>
<td>7090 -- Insurance</td>
<td>18,000.00</td>
<td>17,075.80</td>
<td>924.20</td>
<td>94.87 %</td>
</tr>
<tr>
<td>7120 -- Equipment Maintenance</td>
<td>6,800.00</td>
<td>23.95</td>
<td>6,776.05</td>
<td>0.35 %</td>
</tr>
<tr>
<td>7121 -- Operating Supplies</td>
<td>8,500.00</td>
<td>1,577.93</td>
<td>6,922.07</td>
<td>18.56 %</td>
</tr>
<tr>
<td>7124 -- IT Software Maintenance</td>
<td>11,000.00</td>
<td>540.00</td>
<td>10,460.00</td>
<td>4.91 %</td>
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<tr>
<td>7200 -- Structure &amp; Ground Maintenance</td>
<td>4,000.00</td>
<td>253.62</td>
<td>3,746.38</td>
<td>6.34 %</td>
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<tr>
<td>7430 -- Memberships</td>
<td>16,000.00</td>
<td>10,550.00</td>
<td>5,450.00</td>
<td>65.94 %</td>
</tr>
<tr>
<td>7450 -- Office Expense</td>
<td>5,000.00</td>
<td>398.10</td>
<td>4,601.90</td>
<td>7.96 %</td>
</tr>
<tr>
<td>7460 -- Professional &amp; Special Service</td>
<td>63,000.00</td>
<td>11,376.70</td>
<td>51,623.30</td>
<td>18.06 %</td>
</tr>
<tr>
<td>7508 -- Legal Fees</td>
<td>15,000.00</td>
<td>3,214.95</td>
<td>11,785.05</td>
<td>21.43 %</td>
</tr>
<tr>
<td>7546 -- Administrative Expense</td>
<td>8,000.00</td>
<td>0.00</td>
<td>8,000.00</td>
<td>0.00 %</td>
</tr>
<tr>
<td>7650 -- Special Departmental Expense</td>
<td>80,000.00</td>
<td>133.96</td>
<td>79,866.04</td>
<td>0.17 %</td>
</tr>
<tr>
<td>7653 -- Training Fees &amp; Supplies</td>
<td>5,000.00</td>
<td>14.00</td>
<td>4,986.00</td>
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<tr>
<td>7730 -- Transportation and Travel</td>
<td>5,000.00</td>
<td>131.37</td>
<td>4,868.63</td>
<td>2.63 %</td>
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<tr>
<td>7731 -- Gasoline-Oil-Fuel</td>
<td>9,500.00</td>
<td>663.48</td>
<td>8,836.52</td>
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<tr>
<td>7760 -- Utilities</td>
<td>4,800.00</td>
<td>715.92</td>
<td>4,084.08</td>
<td>14.92 %</td>
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</tbody>
</table>

**Other Charges**

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>7860 -- Contrib To Other Agencies</td>
<td>52,000.00</td>
<td>9,148.00</td>
<td>42,852.00</td>
<td>17.59 %</td>
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<tr>
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<td>52,000.00</td>
<td>9,148.00</td>
<td>42,852.00</td>
<td>17.59 %</td>
</tr>
</tbody>
</table>

**Capital Assets**

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>8200 -- Structures&amp;Struct Improvements</td>
<td>8,200.00</td>
<td>0.00</td>
<td>8,200.00</td>
<td>0.00 %</td>
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<tr>
<td>8300 -- Equipment</td>
<td>80,000.00</td>
<td>0.00</td>
<td>80,000.00</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

**Other Financing Sources & Uses**

**Other Financing Sources**

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
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<tbody>
<tr>
<td>5911 -- Oper Trf (In)-Other Funds</td>
<td>88,200.00</td>
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**Other Financing Uses**

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<tr>
<th>Line Item Account</th>
<th>6/30/2021 Fiscal Year Adjusted Budget</th>
<th>8/31/2020 Fiscal Year Year-To-Date Actual</th>
<th>6/30/2021 Fiscal Year Variance</th>
<th>6/30/2021 Fiscal Year Pct of Budget</th>
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<td>Net Financial Impact</td>
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<td>-210,848.49</td>
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# Report: Cash Balances

Selection Criteria: Fund = 4160, 4161  
Layout Options: Summarized By = Fund; Page Break At = Fund  
Last Updated: 9/3/2020 4:52:40 AM

As of: 8/31/2020  
Accounting Period: OPEN

<table>
<thead>
<tr>
<th>Fund</th>
<th>8/1/2020 Beginning Balance</th>
<th>Month-To-Date Cash Receipts (+)</th>
<th>Month-To-Date Treasury Credits (+)</th>
<th>Month-To-Date Warrants and Wire Transfers (-)</th>
<th>As of: 8/31/2020</th>
<th>8/31/2020 Ending Balance</th>
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<tbody>
<tr>
<td>4160 -- Mosquito &amp; Vector Mgt District</td>
<td>1,308,312.73</td>
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<td>08/31/2020 Vendor Invoice #: C9296</td>
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<td>W - 09751851</td>
<td>08/11/2020 PEB-</td>
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<td>Vendor 008116 -- HOWELL MOORE &amp; GOUGH LLP</td>
<td>W - 09752215</td>
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<td>1,462.50</td>
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<td>08/07/2020 Vendor Invoice #: 561812399</td>
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<td>Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO</td>
<td>W - 09752520</td>
<td>08/25/2020 Vendor Invoice #: 601616; Vendor Account:</td>
<td>1,341.90</td>
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<td>Vendor 086415 -- CITY EMPLOYEES ASSOC LLC</td>
<td>ACH - 690014</td>
<td>08/19/2020 UNION DUES 8/10/20</td>
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<td>Vendor 101532 -- STREAMLINE</td>
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<td>200.00</td>
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<td>Vendor 244645 -- AFLAC</td>
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<td>Vendor 246891 -- MISSION LINEN SUPPLY</td>
<td>ACH - 689307</td>
<td>08/11/2020 Vendor Account: 242387</td>
<td>990.32</td>
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<td>Vendor 346888 -- CARRIE TROUP CPA</td>
<td>ACH - 690660</td>
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<td>Vendor 556712 -- MONTECITO WATER DISTRICT</td>
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<tr>
<td>Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM</td>
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<td>Vendor 740582 -- BIG GREEN CLEANING COMPANY</td>
<td>ACH - 690084</td>
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### Report: Vendor Disbursements

Selection Criteria: Fund = 4160
Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund
Last Updated: 9/3/2020 4:52:40 AM

**From 8/1/2020 to 8/31/2020**

<table>
<thead>
<tr>
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<td>Disbursement</td>
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<tr>
<td><strong>Vendor 767200 -- SOUTHERN CALIFORNIA EDISON</strong></td>
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<td>ACH - 690088</td>
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<td><strong>Vendor 767800 -- THE GAS COMPANY</strong></td>
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<td>ACH - 689234</td>
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<tr>
<td><strong>Vendor 776537 -- COX COMMUNICATIONS - BUSINESS</strong></td>
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<td>ACH - 689845</td>
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<td><strong>Vendor 849629 -- VECTOR CONTROL JOINT POWERS AGENCY</strong></td>
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<td>W - 09752263</td>
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<td><strong>Vendor 855111 -- Vision Service Plan-CA</strong></td>
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<td>ACH - 690946</td>
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<tr>
<td><strong>Vendor 874582 -- BAY ALARM COMP</strong></td>
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<td>W - 09752820</td>
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**Total**

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<th>Category</th>
<th>Amount</th>
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<tbody>
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<td>The Gas Company</td>
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<td>Cox Communications - Business</td>
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<td>Vector Control Joint Powers Agency</td>
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ACCOUNT NUMBER
STATEMENT DATE 08-24-2020
AMOUNT DUE $1,106.15
NEW BALANCE $1,106.15
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM:
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

CORPORATE ACCOUNT SUMMARY

<table>
<thead>
<tr>
<th>MVM DISTRICT</th>
<th>Previous Balance</th>
<th>Purchases + Other Charges</th>
<th>Cash Advances + Fees</th>
<th>Payment Charges</th>
<th>Credits</th>
<th>Payments</th>
<th>New Balance</th>
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<tr>
<td>Company Total</td>
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CORPORATE ACCOUNT ACTIVITY

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<th>TRAN DATE</th>
<th>REFERENCE NUMBER</th>
<th>TRANSACTION DESCRIPTION</th>
<th>AMOUNT</th>
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<tr>
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<td>74798260216000000019</td>
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NEW ACTIVITY

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<th>CREDITS</th>
<th>PURCHASES</th>
<th>CASH ADV</th>
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<tr>
<td>07-31</td>
<td>07-30</td>
<td>2443100213081930003585</td>
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<td>2476501021060000000003585</td>
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<td>08-11</td>
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CUSTOMER SERVICE CALL
800-344-5696

ACCOUNT NUMBER
STATEMENT DATE 08/24/2020
DISPUTED AMOUNT .00

ACCOUNT SUMMARY
PREVIOUS BALANCE 1,305.36
CASH ADVANCES .00
CASH ADVANCE FEES .00
LATE PAYMENT CHARGES .00
CREDITS .00
PAYMENTS 1,305.36
ACCOUNT BALANCE 1,106.15

SEND BILLING INQUIRIES TO:
U.S. Bank National Association
C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

Page 1 of 3
### JESSICA E SPRIGG

<table>
<thead>
<tr>
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<th>Tran Date</th>
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<th>Transaction Description</th>
<th>Amount</th>
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<td>08-19</td>
<td>248010702343400010003001</td>
<td>CARPINTERIA VALLEY LUMBE CARPINTERIA CA</td>
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<td>24801070234400012000597</td>
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### RORBY P SHARP

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<td>07-27</td>
<td>2478197021009170000051</td>
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### KAREN FAERMAN-SCHULTZ

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<td>07-29</td>
<td>07-27</td>
<td>2461043021001017920520</td>
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<td>24231670212857001462780</td>
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<td>07-31</td>
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<td>2463218021283434147280</td>
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### BRIAN J CABRERA

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<td>ZOOM.US 888-798-9866 CA</td>
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Live Mosquito-Borne Virus Surveillance
Mosquito activity along the south coast of Santa Barbara was low to moderate. Trapping at the Oceano Dunes Campground and Lagoon, however, resulted in some of the highest catch numbers in the District’s history.

<table>
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<tr>
<th>Location</th>
<th>Date</th>
<th>Number of Mosquitoes</th>
<th>Type of Trap</th>
<th>Number of Traps</th>
<th>Mosquitoes per Trap Night</th>
<th>Pools Submitted</th>
<th>Result</th>
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<td>2.8</td>
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<td>195</td>
<td>CO₂</td>
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<td>8/17-8/19</td>
<td>32</td>
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<td>3</td>
<td>5.3</td>
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<tr>
<td>Lake Los Carneros</td>
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<td>CO₂</td>
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<td>CO₂</td>
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<tr>
<td>San Luis Obispo County</td>
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<tr>
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</table>

West Nile Virus Activity
No WNV activity of any kind has been detected in Santa Barbara County this year, to date.

There have been 35 reported cases of human infection with WNV this year in California from 10 counties. Fatalities have been reported from Madera (1) and Los Angeles (1) Counties.

One dead woodpecker in Santa Barbara County was reported to the hotline in August. It was not accepted for testing because it had been infested with ants. So far this year, 142 birds have tested positive for WNV in California in 17 counties. A total of 1420 positive mosquito pools were reported from 26 counties this year; this time last year, there were 2516 positive pools.
St. Louis Encephalitis Virus Activity
No cases of humans infected with SLEV have been reported in California this year. As of 8/28/2020, 268 positive mosquito pools were reported from eight counties.

Zika Virus and Invasive *Aedes* Mosquito Update
There has been no reportable Zika virus activity in California in August. Invasive *Aedes* are present in the following counties: Los Angeles, Orange, San Diego, Riverside, San Bernardino, Imperial, Kern, Kings, Fresno, Madera, Merced, San Joaquin, Placer, Sacramento, Shasta, Stanislaus, and Tulare. Shasta County is a new addition to this list after identifying both *Aedes albopictus* and *Aedes aegypti* for the first time this month.

Western Equine Encephalitis
There was no reportable WEE activity in California for August.

Sentinel Chicken Flocks
The District currently maintains four sentinel chicken flocks in Santa Barbara County located at the Goleta Sanitary District, Mission Hills Community Services District, the Solvang City Wastewater Treatment Plant, and the U.S. Forest Service Fire Station in Carpinteria. Blood samples were collected from these chickens the weeks of August 3 and August 17, and all tested negative for the presence of WNV, SLEV and WEE antibodies. In 2020, 41 sentinel chickens from six California counties have tested positive for WNV.

Hantavirus
On August 31, the District was informed that a 34-year-old man in the City of Buellton has tested positive for hantavirus. The patient has fully recovered. Biologists from the California Department of Public Health, Vector Borne Disease Section, will be inspecting the probable site of infection sometime in the second week of September.

The deer mouse, *Peromyscus maniculatus*, is the primary reservoir and vector of Sin Nombre virus in California. Hantavirus is the name of a group of viruses carried by rodents, some of which cause hantavirus pulmonary syndrome (HPS). Sin Nombre virus (SNV) is the specific hantavirus that causes HPS in the Western United States. HPS is 30% fatal to humans. Similar in size to the house mouse, the deer mouse is present throughout most of North America. Their fur is brown to gray on top and white underneath. Their large ears do not have fur. They are typically found in wild areas but will enter structures for food, water, or shelter. An infected mouse will look and behave as normal. SNV is transmitted through contact with infected rodent urine, feces, or saliva. Airborne transmission can also occur when infected droppings, saliva, or urine are stirred-up, i.e. when swept or vacuumed in a poorly ventilated space. Other possible routes of transmission are through a rodent bite or contact with a dead rodent.
## Mosquito and Vector Management District of Santa Barbara County

### Report of District Operations -August 2020

<table>
<thead>
<tr>
<th>Location</th>
<th>Mosquito</th>
<th>Bees &amp; Wasps</th>
<th>Rats &amp; Mice</th>
<th>Surveillance</th>
<th>Other</th>
<th>Total</th>
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<tr>
<td></td>
<td>Inspection Hours</td>
<td>Treatment Hours</td>
<td>Service Requests</td>
<td>Fish Requests</td>
<td>Standing Water Reports</td>
<td>Inspection Hours</td>
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### Total Inspection Hours
- This Month: 232.0
- Year to Date: 1573.0

### Total Treatment Hours
- This Month: 68.5
- Year to Date: 467.0

### Total Mileage
- This Month: 4,525.0
- Year to Date: 25,783.0
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September 1, 2020

September 4, 2020
CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of September, 2020 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and Mosquito & Vector Management District of Santa Barbara County ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. **Consulting Services.** Consultant shall provide the consulting services described on Schedule 1 attached hereto.

2. **Compensation to Consultant.** Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.

3. **Term and Termination.** (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until July 31, 2021, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.

4. **Customer Will Provide Information.** Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.

5. **Authorization to Acquire Information.** Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.

6. **Customer's Right to Provide Information.** Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.

7. **Limitation on Services.** Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.

8. **Ownership of Systems and Materials.** All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.

9. **Indemnification.** (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.
10. **General.**

   a. **Relationship of the Parties.** The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.

   b. **Force Majeure.** No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.

   c. **Entire Agreement.** This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. **Confidentiality.** Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"  
TOTAL COMPENSATION SYSTEMS, INC.  
Signed: ________________________  
By: Geoffrey L. Kischuk  
Title: President  
Date: August 27, 2020

"CUSTOMER"  
MOSQUITO & VECTOR MANAGEMENT  
DISTRICT OF SANTA BARBARA COUNTY  
Signed: ________________________  
By: ________________________  
Title: ________________________  
Date: ________________________
SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one “roll-forward” valuation. Study results will be separated between one employee classification. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested by Customer at the fee shown in Schedule 2. Services also do not include a funding valuation unless requested by Customer at the fee shown in Schedule 2
SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of $3,000. One-half, or $1,500 shall be due within 30 days of the commencement of work by Consultant. One-half, or $1,500 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the “roll-forward” valuation a total of $1,500 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the “roll-forward” valuation (or within 30 days of contract termination, if earlier).

If Consultant receives a non-refundable deposit from Customer of $1,350 by November 1, 2020, all amounts shown above shall be reduced by 10%.

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of $1,900 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting. Also in addition, to all of the above fees, Customer will pay Consultant $900 for each “funding valuation” requested by Customer. Neither the meeting fee nor the fee for a “funding valuation” shall be subject to the above discount or to any other discounts.
Dear Brian,

This letter is our proposal for GASB 74/75 actuarial valuation services. The proposal includes a full actuarial valuation as of June 30, 2020 as well as an anticipated roll-forward valuation as of June 30, 2021.

**Fees and Our 10% Discount**

To confidently schedule existing clients, we provide an incentive for clients who make a commitment in advance of the valuation date. To reserve a place in our schedule, please send the signed contract and non-refundable deposit of one-half of the full valuation fee by November 1, 2020. The deposit is non-refundable because of the preliminary work we do to streamline valuations, as well as to compensate for downtime of resources that could result from cancelled contracts. By reserving a spot, Mosquito & Vector Management District of Santa Barbara County is not only guaranteed a valuation slot, but is given priority over every client that didn’t reserve one. We give a 10% discount of the full valuation fee as well as of the subsequent roll-forward valuation fee to those who reserve a spot by November 1, 2020. That means that, to reserve a spot, we must receive the signed contract and a check for $1,350 – i.e. one-half of 90% of $3,000 – by November 1, 2020. The following table shows the new fees under GASB 74/75:

<table>
<thead>
<tr>
<th></th>
<th>Full GASB 74/75</th>
<th>GASB 74/75 w/ 10% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee for Full Valuation</td>
<td>$3,000</td>
<td>$2,700</td>
</tr>
<tr>
<td>Roll-forward Valuation for 2nd Year</td>
<td>$1,500</td>
<td>$1,350</td>
</tr>
</tbody>
</table>

Our fees are generally all-inclusive without additional charges for phone calls, re-work, or additional information. However, because the vast majority of our clients do not require an in-person meeting or separate valuation for funding purposes we prefer not to bake those costs into our standard fees. In cases where these services are desired, we charge $1,900 for an in-person meeting and $900 for a separate funding valuation. Other additional non-valuation projects are priced on a case by case basis.

If you choose NOT to reserve a spot, we still hope to work with you on the GASB 74/75 valuation, though it will be at the full fee quoted above.

**Second Year Roll-Forward Valuation**

As you know, GASB 75 requires a full actuarial valuation at least every two years. Because your last full valuation was performed as of June 30, 2018, you are due for this full valuation as of June 30, 2020. While this proposal does include the subsequent roll-forward valuation that we anticipate performing as of June 30, 2021, we will confirm with you prior to performing that work to ensure circumstances have not changed and that you would still like for us to proceed with the roll-forward valuation.
Timing and Data Requirements

Our records indicate that you will use the results of this June 30, 2020 valuation in your financials for the fiscal year ending June 30, 2021. This means that the valuation process is spread over a longer timeframe since the valuation census data should still be as of June 30, 2020 but asset and audit information will not be available until several months afterwards.

The following timeline shows when the primary data items are expected to be provided.

<table>
<thead>
<tr>
<th>Data Item</th>
<th>Anticipated Delivery</th>
<th>Responsible Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>Census Data</td>
<td>June-August</td>
<td>Mosquito &amp; Vector Management District of Santa Barbara County</td>
</tr>
<tr>
<td>Asset Information</td>
<td>October-February</td>
<td>Mosquito &amp; Vector Management District of Santa Barbara County</td>
</tr>
<tr>
<td>Audit Report/CAFR</td>
<td>January-March</td>
<td>Mosquito &amp; Vector Management District of Santa Barbara County</td>
</tr>
<tr>
<td>Draft Report</td>
<td>January-May</td>
<td>TCS</td>
</tr>
</tbody>
</table>

Please let us know if you have any questions about the above or generally about retiree health or pension benefits. We would very much appreciate once again having the opportunity to work with Mosquito & Vector Management District of Santa Barbara County.

Sincerely,

Geoffrey L. Kischuk  
Actuary  
gkischuk@totcomp.com  

Will Kane  
Actuary  
wkane@totcomp.com
We require the following information in order to complete your retiree health actuarial valuation:

- **Census Data.** Demographic information as of the valuation date for active employees and retirees receiving health benefits. See below for specific data items needed.

- **Asset Statement.** If retiree health benefits are being funded through an irrevocable trust, please provide the annual trust statement for the full fiscal year ending on the valuation date.

- **Audit Report / CAFR.** Your most recent audited financial statements.

- **Description of Benefit Arrangement.** Either your most recent collective bargaining agreements or a summary of the retiree health benefits and eligibility. If the benefit structure has changed since the last actuarial valuation, a brief description of the change is helpful.

- **Medical Premium Rate Summary.** A summary exhibit that shows the full premium rates (even if the employer only pays up to a certain amount) for medical plans available to active employees and pre-Medicare retirees. Not necessary if you participate in CalPERS Medical as those rates are published and applicable broadly.

- **Other Useful Information.** Every retiree health plan is unique! If there is information not listed above or below that you believe would be helpful, please feel free to provide it.

For Each Active Employee (any active employee who may be eligible for future retiree health benefits)

- **Required Information**
  - Date of Birth
  - Sex
  - Date of Hire
  - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
  - Full-Time Equivalent Fraction / Full-Time or Part-Time Indicator / Hours Per Week

- **Other Helpful Information**
  - Name
  - Identifier (e.g. Employee ID, SSN, Last 4 SSN)
  - Active Medical Premium Amount
  - Medical Plan Name
  - Medical Coverage Tier (Single, 2-Party, Family)

For Each Retiree (any retiree receiving health coverage (even if self-pay) or health payments through employer)

- **Required Information**
  - Date of Birth
  - Sex
  - Date of Retirement (to the extent available)
  - Date/Age Benefit Ends (only needed if differs amongst retirees – e.g. Lifetime for some and to Age 65 for others)
  - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
  - Medical Premium – Total Amount (even if employer only pays up to a capped amount)
  - Medical Premium – Employer Portion (including employer reimbursement of Retiree Portion, if any)
  - Medical Premium – Retiree Portion
  - Employer Paid Amount for any Non-Medical Health Benefits (Dental, Vision, Life Insurance, Medicare Part B, HRA Contributions, Cash-In-Lieu, etc.)
  - Medical Plan Name
  - Medical Coverage Tier (Single, 2-Party, Family)

- **Other Helpful Information**
  - Name
  - Identifier (e.g. Employee ID, SSN, Last 4 SSN)
TCS Actuarial Clients
Following is a list of California public employers for which we have performed retiree health valuation services.

Acalanes Union High School District
Acton-Agua Dulce Unified School District
Adelanto Elementary School District
Alameda County Office of Education
Alameda County Waste Management Authority
Alisal Union School District
Allan Hancock Joint Community College District
Alpine Springs County Water District
Alpine Union Elementary School District
Alta Loma School District
Alvord Unified School District
Amador County Office of Education
Anderson Union High School District
Antelope Valley College
Antelope Valley Mosquito & Vector Control District
Antelope Valley Union High School District
Antelope Valley-East Kern Water Agency
Apple Valley Unified School District
Arcadia Unified School District
Arcohe Union Elementary School District
Armona Union Elementary School District
Arrowbear Park County Water District
Associated Students of San Jose State University
Atascadero Unified School District
Atwater Elementary School District
Auburn Union Elementary School District
Baldy View Regional Occupation Program
Banning Unified School District
Banta Elementary School District
Barstow Community College District
Bass Lake Joint Union Elementary School District
Bassett Unified School District
Bay Area Rapid Transit District
Bear Valley Unified School District
Beaumont-Cherry Valley Recreation and Park District
Belmont Redwood Shores School District
Berkeley Unified School District
Big Bear City Airport
Big Bear City Community Services District
Blue Lake Union School District
Bonney Doon Union Elementary School District
Butte-Glenn Community College District
Cabrillo College Foundation
Cabrillo Community College District
Cachuma Operation and Maintenance Board
Calistoga Joint Unified School District
Carmel Unified School District
Carmichael Water District
City of Menifee
City of Mission Viejo
City of Morro Bay
City of Porterville
City of Rancho Santa Margarita
City of Rolling Hills
City of San Clemente
City of Scotts Valley
City of Signal Hill
City of Simi Valley -- General Unit
City of Solvang
City of Stanton
Claremont Unified School District
Cloverdale Unified School District
Coachella Valley Mosquito and Vector Control District
Coachella Valley Unified School District
Coast Community College District
Coastline Regional Occupational Program
Coastside County Water District
Coastside Fire Protection District
College and Career Advantage
College of Marin
College of the Desert
College of the Redwoods
College of the Sequoias
College of the Siskiyous
Colusa County Office of Education
Compton Community College District
Compton Creek Mosquito Abatement District
Conrad Hilton Foundation
Contra Costa Community College District
Contra Costa County Office of Education
Copper Mountain Community College District
Corcoran Joint Unified School District
Corona-Norco Unified School District
Cotati-Rohnert Park Unified School District
Cottonwood Fire Protection District
Cottonwood Union School District
Crestline Sanitation District
Cuesta College
Cutten Elementary School District
Cypress Charter High School
Cypress School District
Davis Joint Unified School District
Del Norte County Schools
Del Paso Manor Water District
Delano Joint Union High School District
Denair Unified School District
Desert Center Unified School District
Desert Health Care District
Desert Sands Unified School District
Diocese of San Bernardino
Dos Palos Oro Loma Joint Unified School District
Downey Unified School District
Duarte Unified School District
Ducor Union Elementary School District
Durham Unified School District
East Whittier City School District
Eastside Union School District
El Camino Community College District
El Dorado Hills County Water District
El Dorado Irrigation District
El Dorado Union High School District
El Rancho Unified School District
El Segundo Unified School District
El Toro Water District
Elk Grove Benefit Employee Retirement Trust
Elk Grove Unified School District
Emery Unified School District
Escalon Unified School District
Etiwanda School District
Eureka City Schools
Fairfax Elementary School District
Fairfield-Suisun Sewer District
Feather River Community College District
Ferndale Unified School District
Fieldbrook Elementary School District
Fillmore Unified School District
First 5 San Benito
Folsom-Cordova Unified School District
Fontana Unified School District
Foothill-DeAnza Community College District
Fortuna Union High School District
Fountain Valley Elementary School District
Fowler Unified School District
Franklin Elementary School District
Fremont Union High School District
Freshwater School District
Fresno County Superintendent of Schools
Fruitvale Elementary School District
Fullerton Elementary School District
Galt Joint Union Elementary School District
Garfield School District
Glendale Community College District
Glenn County Office of Education
Gold Coast Transit
Gold Oak Union Elementary School District
Goleta Water District
Goleta West Sanitary District
Great Basin Unified Air Pollution Control District
Greater Anaheim Special Education Local Plan Area
Greenfield Union Elementary School District

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Montecito Sanitary District
Montecito Water District
Monterey Peninsula Community College District
Monterey Peninsula Unified School District
Monterey Regional Waste Management District
Moraga School District
Moreland School District
Morongo Unified School District
Mosquito & Vector Management District of Santa Barbara County
Mount San Antonio Community College District
Mount San Antonio Community College District Auxiliary
Mount Shasta Union School District
Mountain View Elementary School District
Mountain View Los Altos Union High School District
Mt. San Jacinto Community College District
Municipalities, Colleges and Schools Insurance Group
Murrieta Valley Unified School District
Napa County Office of Education
Nevada Joint Union High School District
New Hope Elementary School District
New Jerusalem Elementary School District
Newman Crows Landing Unified School District
North Coast Unified Air Quality Management District
North County Fire Protection District of San Diego County
North Monterey County Unified School District
North of the River Municipal Water District
North Orange County Community College District
North Orange County Regional Occupational Program
North Tahoe Fire Protection District
Northwest Mosquito and Vector Control District
Norwalk La Mirada Unified School District
Novato Unified School District
Oakdale Joint Unified School District
Oakley Union Elementary School District
Ocean View School District
Oceanside Unified School District
Ohlone Community College District
Ojai Valley Sanitary District
Ontario Montclair School District Board of Trustees
Orange Center School District
Orange County Superintendent of Schools
Orange Unified School District
Orcutt Academy Charter
Orcutt Union School District
Oroville Union High School District
Oxnard School District
Pacheco Union School District
Pacific Grove Unified School District
Pacific Union School District
Paciﬁca School District
Pajaro Valley Unified School District
Palermo Union Elementary School District
Palm Springs Unified School District
Palo Verde Community College District
Palo Verde Unified School District
Palomar Community College District
Paradise Elementary School District
Paradise Irrigation District
Pasadena Area Community College District
Patterson Joint Unified School District
Peralta Community College District
Perris Elementary School District
Pico Water District
Piedmont Unified School District
Pioneer Union School District
Placer County Office of Education
Placer Hills Union School District
Planada Elementary School District
Pleasant Valley School District
Plumas County Community Development Commission
Port of Hueneme - Oxnard Harbor District
Porterville Unified School District
Poway Unified School District
Processing Tomato Advisory Board
PSA2 Area Agency on Aging
Rancho Santiago Community College District
Ravenswood City Elementary School District
Reclamation District No. 1000
Reclamation District No. 900
Redlands Unified School District
Reef-Sunset Unified School District
Rescue Fire Protection District
Rim of the World Unified School District
Rincon del Diablo Municipal Water District
Rincon Valley Union School District
Rio Dell Elementary School District
Rio Hondo Community College District
Ripon Unified School District
Riverbank Unified School District
Riverdale Joint Unified School District
Riverside Transit Agency
Roberts Ferry Elementary School District
Robla School District
Rocklin Unified School District
Rodeo-Hercules Fire Protection District
Romoland School District
Rosedale Union School District
Roseland Elementary School District
Roseville City School District
Ross School District
Ross Valley Elementary School District
Rowland Unified School District
Rubidoux Community Services District
Sacramento Suburban Water District
Saddleback Valley Unified School District
Salinas Union High School District
San Bernardino City Unified School District
San Bernardino Community College District
San Bernardino County Superintendent of Schools
San Bruno Park School District
San Carlos School District
San Francisco Community College District
San Francisco Unified School District
San Gabriel Valley Mosquito & Vector Control District
San Gabriel Valley Municipal Water District
San Jacinto Unified School District
San Joaquin County Office of Education
San Joaquin Delta Community College District
San Juan Water District
San Lorenzo Unified School District
San Marino Unified School District
San Mateo County Community College District
San Mateo County Office of Education
San Mateo County Schools Insurance Group
San Mateo Union High School District
Santa Ana Unified School District
Santa Barbara Community College District
Santa Barbara County Association of Governments
Santa Clarita Community College District
Santa Cruz County Office of Education
Santa Maria Public Airport District
Santa Monica Community College District
Santa Paula City Housing Authority
Santa Rita Union School District
Santa Ynez River Water Conservation District
Savanna Elementary School District
Scotia Union Elementary School District
Scotts Valley Fire Protection District
Selma Kingsburg Fowler County Sanitation District
Sequoia Union High School District
Serrano Water District
Shasta Regional Transportation Agency
Shasta Tehama Trinity Joint Community College District
Shasta Union Elementary School District
Shasta Union High School District
Shasta Union High School District Charter Schools
Sierra Joint Community College District
Sierra Lakes County Water District
Sierra Unified School District
Silicon Valley Clean Water
Silver Valley Unified School District
Siskiyou County Office of Education
Siskiyou Union High School District
Solano County Community College District
Solano County Office of Education
Soledad Unified School District
Sonoma Valley Unified School District
South Bay Union School District
South County Support Services Agency
South Fork Union School District
South Monterey County Joint Union High School District
South Pasadena Unified School District
South San Francisco Unified School District
South San Luis Obispo County Sanitation District
Southern California Library Cooperative
Southern Humboldt Joint Unified School District
Southern Kern Unified School District
Southern Trinity Joint Unified School District
Southwest Transportation Agency
Southwestern Community College District
Squaw Valley Public Service District
Standard Elementary School District
Stanislaus County Office of Education
Stanislaus Union School District
Stege Sanitary District
Stellar Charter School
Successor Agency to the Redevelopment Agency of the City and County of San Francisco dba San Francisco Office of Community Investment and Infrastructure (OCII)
Sundale Union Elementary School District
Sunnyside Union Elementary School District
Susanville Sanitary District
Susanville School District
Sutter County Office of Education
Sweetwater Authority
Taft City School District
Tahoe-Truckee Sanitation Agency
Tahoe-Truckee Unified School District
TCS Miscellaneous
Temple City Unified School District
Town of Ross
Tracy Joint Unified School District
Trinidad Union School District
Truckee Fire Protection District
Truckee Sanitary District
Trust for Retirees of Associated California Schools
Turlock Unified School District
Tustin Unified School District
United Water Conservation District
Upper San Gabriel Valley Municipal Water District
Val Verde Unified School District
Valley County Water District
Valley Home Joint School District
Valley Sanitary District
Ventura County Community College District
Ventura County Office of Education
Victor Elementary School District
Victor Valley Community College District
Victor Valley Union High School District
Victor Valley Wastewater Reclamation Authority
Vineland Elementary School District
Walnut Creek School District
Wasco Union Elementary School District
Washington Unified School District
Washington Union School District
Weed Union Elementary School District
West Contra Costa Transportation Advisory Committee
West Hills Community College District
West Kern Community College District
West Sonoma County Union High School District
West Valley Mission Community College District
Western Placer Unified School District
Westwood Unified School District
Wheatland School District
Williams Unified School District
Willits Unified School District
Winters Joint Unified School District
Winton School District
Woodland Joint Unified School District
Woodside Elementary School District
Yolo County Office of Education
Yosemite Community College District
Yreka Union Elementary School District
Yreka Union High School District
Yuba Community College District
Yuba County Office of Education
Yucaipa-Calimesa Unified School District
General Manager’s Report

1. The District office continues to operate using coronavirus preventative measures and guidelines (staggered schedules, masks worn at the office, precautions taking during interactions with the public, etc.). Forty (40) N95 respirator masks were procured from the Santa Barbara County Agricultural Commissioner’s office on 8/21. We continue to work on acquiring larger quantities of masks.

2. Four thousand five hundred and seventy-four dollars ($4,574) were deposited in CERBT on 8/5.

3. BC participated in MVCAC’s biweekly COVID-19 update teleconference. 8/4 and 8/18.

4. BC met via Zoom with the new CSDA Coastal Network Public Field Affairs Field Coordinator, Charlotte Holifield. 8/11.

5. BC attended the National Environmental Health Association webinar: “Integrated Mosquito Management” on 8/11.

6. RS, KS, DC, and VI attended the EPA webinar: “Pests Don't Socially Distance: Back-to-School Challenges and IPM Solutions” on 8/11


9. BC attended the Special Districts Summit West webinar. 8/25/20

10. JS and BC attended the CSDA Virtual District Network Meetings. Jessica won the raffle for a $50 Amazon gift card. 8/26.

11. BC attended the CalPERS Open Enrollment webinar. 8/27.


14. Jessica has made some great improvements to the breakroom, painting the cabinet doors and shelves, curtains for the space underneath the sink and gardening in the backyard.

15. Calle Lindero update: Vector control techs Royce Sharp and Donny Cram both report that the home and yard have been cleared of debris, filth, and garbage. A foreclosure sale was scheduled for 9/3 at the SB County Courthouse.

Upcoming:

1. VCJPA will be conducting an appraisal of our property. 9/14

2. MVCAC biweekly teleconference. 9/15, 9/29

3. CalPERS Open Enrollment. 9/21 – 10/16.


5. Annual audit to be conducted by Moss, Levy and Hartzheim. 10/21 – 10/22