

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
September 10th, 2020

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, September 10th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd
Vice-President Teri Jory
Secretary Adam Lambert
Trustee Robert Williams
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Patty DeDominic
Trustee Craig Geyer

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Board service term expiration schedule:

Charles Blair 12/08/2023	Patty DeDominic 12/31/2023
Craig Geyer 01/01/2022	Teri Jory 01/04/2021
Adam Lambert 12/31/2020	Ron Hurd 01/14/2021
Cathy Schlottmann 12/08/2023	Bob Williams 12/31/2020

4. CORRESPONDENCE

-None.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the August 13, 2020 regular meeting
- B. Approval of the August Financial Statements for County Fund 4160
- C. Approval of the August Vendor Disbursement Report
- D. Approval of the August Disease Surveillance Report

E. Approval of the August District Operations Report

-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent. Board discussed the high number of mosquitoes trapped in Oceano and the case of Hantavirus confirmed in Solvang. Carrie Troup provided an analysis of the financial statements.

7. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

-Southern California Gas declined to cover the cost of legal counsel reviewing the agreement which they offered to provide in place of the MOU presented by the District. Instead, an informal agreement has been drafted as directed by the Board as an alternative. Funding for the San Luis Obispo County trapping program has been cut.

B. Discuss Public Agency Retirement System (PARS) as an option for funding other postemployment benefits (OPEB).

-Board considered the option of utilizing both PERS and PARS for prefunding OPEB. Carrie Troup explained that money in Fund 4161 (Capital Asset Reserve) are "designated" funds and the Board can vote to move that money. Once placed in the OPEB trusts, the funds are "restricted" and cannot be moved. It was the consensus of the Board to continue this item to the next meeting and have GM Cabrera return to the Board with a recommendation.

8. NEW BUSINESS

A. Consider and approve Total Compensation Systems, Inc. contract for GASB 74/75 actuarial valuation services. Services include full valuation for FYE2020 and possible roll-forward valuation for FYE2021

-Trustee Geyer moved to approve the contract as presented. Motion seconded by Trustee Schlottmann and passed 8-0-0 by roll call vote.

B. Discuss the need for a building inspection and soil analysis by a structural engineer.

-GM Cabrera explained the reasons why staff feels that this inspection is necessary, such as the cracks in the walls. It was suggested that a general contractor may be a less expensive option than a structural engineer. Board agreed that an inspection is a necessary expense.

9. MANAGER'S REPORT

-The foreclosure sale of the Calle Lindero property was postponed to January. Technicians looked at the property and reported that there has been some clean up of the yard.

10. BOARD ANNOUNCEMENTS

-Trustee Blair reported that the SBCCSDA will be holding quarterly meetings via Zoom. He will not be able to attend the MVCAC 2021 annual meeting because he has a conflicting event.

11. CLOSED SESSION

A. Public comment on closed session agenda items

-None.

B. Closed session pursuant to Government Code § 54957 Annual performance review for General Manager, Brian Cabrera

1. Review and discuss evaluations, provide recommendations
2. Discuss GM salary
- C. Reconvene to open session to report action taken in closed session
-The Board approved the performance evaluation for GM Cabrera and approved a salary adjustment to \$104,500 to take effect on the next payroll period.

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Ron Hurd
Board President

Adam Lambert
Board Secretary