



# Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

## TRUSTEES (TERM ENDING):

President Dr. Teri Jory, City of Santa Barbara (1/4/23) Vice-President Dr. Adam Lambert, Santa Barbara County (12/31/22)

Secretary Bob Williams, Santa Barbara County (12/31/22) Dr. Charles Blair, Santa Barbara County (12/8/23)

Craig Geyer, City of Goleta (1/1/24) Dr. Hugh Rafferty, Santa Barbara County (12/31/23)

Joe Franken, City of Carpinteria (1/31/23) Barbara Silver, Santa Barbara County (10/10/24)

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at [gm@mvmddistrict.org](mailto:gm@mvmddistrict.org).

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

## REGULAR MEETING OF THE BOARD OF TRUSTEES

CONSISTENT WITH ASSEMBLY BILL 361, THE BOARD MEETING WILL BE HELD BY REMOTE CONFERENCING. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT CAN ACCESS THE MEETING BY USING THE FOLLOWING LINK: <https://us02web.zoom.us/j/82433547985> (MEETING ID: 824 3354 7985; PASSCODE: 858213; DIAL IN FOR AUDIO ONLY: +1-408-638-0968)

DECEMBER 8, 2022, 2:00 PM

## AGENDA

### 1. ROLL CALL

### 2. CONFIRMATION OF AGENDA

### 3. STAFF ANNOUNCEMENTS regarding District business

### 4. CORRESPONDENCE

- A. Memo from Megan MacNee, Executive Director of the Mosquito & Vector Control Association of California on new laws to be enacted in 2023 that will have some effects for Mosquito Districts, including changes to the Brown Act, as indicated in AB 2449, and a guide for implementing specific elements of AB 2449 for conducting public meetings. (Page 3)
- B. Update from California Special Districts Association in regards to how AB 2449 will affect teleconferencing, agenda posting, and disruptions of board meetings. (Page 8)

**5. PUBLIC COMMENT.** Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

**6. ITEMS OF GENERAL CONSENT.** The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the November 10, 2022 regular meeting (Page 12)
- B. Approval of the November Financial Statements for County Fund 4160 (Page 15)
- C. Approval of the November Disbursement Report (Page 20)
- D. Approval of the November Disease Surveillance Report (Page 26)
- E. Approval of the November District Operations Report (Page 29)

**7. OLD BUSINESS.** The Board will discuss and may take action on the following items:

- A. Report action for the public employee performance evaluation of General Manager Brian Cabrera, held in closed session during the November 10, 2022 District Board meeting.
- B. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 30)
- C. Update on repairing/replacing the District office's main plumbing drainage pipe.
- D. Update on entering into a formal agreement with Southern California Gas for contracted mosquito and vector control work at their Goleta facility (Page 31)

**8. NEW BUSINESS.** The Board will discuss and may take action on the following items:

- A. Consider and approve Resolution 22-23: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Authorizing Continuation of Remote Teleconferencing Meetings of the District's Legislative Bodies Pursuant to Government Code Section 54953(e)". (Page 40)
- B. Consider and approve Resolution 22-24: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program." Page (42). Required by SDRMA as part of the enrollment process for providing District-sponsored life insurance through VOYA to represented District employees, as agreed in the MOU between the employees' union and the District
- C. Consider and approve a Memorandum of Understanding Entered Into and Between the Special District Risk Management Authority and the Participating Public Entity (MVMDSBC) Who is Signatory to this Memorandum (Page 44)  
Another requirement from SDRMA for enrolling in the VOYA life insurance program
- D. Consider and approve the Memorandum of Understanding between the Mosquito & Vector Management District of Santa Barbara County ("MVMDSBC") and the Goleta Sanitary District agreeing for the MVMDSBC to provide mosquito control services on Sanitary District properties. (Page 48).
- E. Consider and approve attendance for 4 (four) District staff (B. Cabrera, D. Cram, R. Sharp and K. Schultz) and 2 (two) trustees (C. Blair and H. Rafferty) at the 91<sup>st</sup> Annual Mosquito and Vector Control Association of California Conference in Anaheim, CA Jan. 29 – Feb. 1, 2023. (Page 53)

**9. GENERAL MANAGER'S REPORT** (Page 54)

**10. BOARD ANNOUNCEMENTS**

**11. ADJOURNMENT** (Next scheduled meeting: 2:00 PM; Thursday, January 12, 2023)

**BARTKIEWICZ, KRONICK & SHANAHAN**

A PROFESSIONAL CORPORATION  
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**MEMORANDUM**

**TO: BKS PUBLIC AGENCY CLIENTS**

**DATE: NOVEMBER 29, 2022**

**RE: ANNUAL NEW LAWS UPDATE FOR 2022-2023**

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This year, there were a number of important bills enacted involving the Brown Act, water, labor and employment, construction and public works, the environment, and housing and development. This memorandum summarizes these new bills and recommended actions to comply with their requirements.

With the Governor expected to rescind the COVID-19 emergency declaration in February 2023, many local agencies are reconsidering their options for remote participation in meetings. AB 2449 provides a new, limited teleconference authorization for directors facing extenuating circumstances. Unfortunately, the bill is convoluted and may prove difficult to implement for most agencies. The attached AB 2449 implementation guide provides more guidance.

Except as noted, these new laws take effect on January 1, 2023. If your agency has any specific questions about the bills discussed in this memorandum or would like help implementing any of the bills' requirements, please contact your primary BKS attorney.

**Brown Act**

AB 2449 – Teleconference Meetings

This bill updates the teleconference provisions in the Brown Act, including a new, limited teleconference authorization. It allows a director to attend a meeting by videoconference for “just cause” or “emergency circumstances” under certain circumstances. Attached is our AB 2449 implementation guide.

AB 2449 does not affect a governing board’s ability to continue meeting remotely under AB 361/COVID teleconference rules until the COVID-19 statewide emergency declaration is rescinded (expected February 28, 2023). AB 2449 also does not affect the long-standing (pre-COVID) Brown Act teleconference rules that allow teleconferencing from a noticed, public location. AB 2449’s provisions will sunset on December 31, 2025 unless extended.

The Brown Act, as amended by AB 2449, will allow for teleconference meetings in four situations: (1) under the longstanding, pre-COVID rules (which require posting agendas at all teleconference locations, allowing members of the public to participate from any teleconference location, and at least a quorum of the directors participating from locations within the agency boundaries); (2) in a proclaimed state of emergency (the COVID emergency probably will terminate at the end of February); (3) by a governing board member for good cause; and (4) by a governing board member in emergency circumstances. The third and fourth situations are further addressed in the attached AB 2449 implementation guide.

#### AB 2647 – Public Availability of Late Additions to Board Packets

This bill revises the Brown Act provisions on public distribution of agendas and board packets. The most significant change concerns documents provided to at least a majority of directors less than 72 hours before the meeting. Under existing laws, these so-called “late additions” to the board packet must be made immediately available for public inspection at the agency’s office. But a recent Court of Appeal decision, *Sierra Watch v. Placer County* (2021) 69 Cal.App.5th 1, states that documents are not “immediately available” if they are distributed to a majority of the board at a time when the agency’s office is closed. This bill tries to address *Sierra Watch* case by allowing a local agency to do *either* of the following:

- **Physical Inspection:** The local agency may make the late addition documents immediately available for public inspection at the agency’s office. The address of the agency’s office must be listed on the agenda. Under the *Sierra Watch* case, this option is not available if documents are sent to directors outside of business hours.
- **Website Posting and Physical Inspection:** The local agency may immediately post the late addition documents on its website in a way that makes clear the documents related to an agenda item for an upcoming meeting. The website address must be listed on the agenda. The agency must also make physical copies available at its office the next business day. This option is not available unless (a) the agency has already released a staff report or similar document summarizing the item and staff recommendations at least 72 hours before the meeting, and (b) the physical copies made available at the agency’s office will be available for at least 24 hours before the meeting.

This League of Cities-sponsored bill is a well-meaning attempt to address the *Sierra Watch* case, but it will be very difficult for agencies to consistently and properly implement the internet posting option above. We recommend that agencies do the following:

- Continue to make late addition documents to the Board packet available for physical inspection at the agency’s office;
- Adopt a policy or practice that in the 72-hour period before a meeting, late addition documents may only be distributed to directors during business hours; and,

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## **AB 2449 “Good Cause” and “Emergency Circumstances” Remote Meeting Participation Implementation Guide**

This guide may be used by agency governing boards and other legislative bodies subject to the Brown Act (e.g., standing committees; collectively “governing boards”) to evaluate and implement individual governing board member notices and requests to remotely participate in a meeting under the “good cause” and “emergency circumstances” rules authorized by AB 2449 (Stats. 2022, ch. 285). It assumes that there is no proclaimed statewide or local state of emergency and the governing board member is not meeting under the longstanding, pre-COVID teleconference rules (which require posting agendas at all teleconference locations, allowing members of the public to participate from any teleconference location, and at least a quorum of the directors participating from locations within the agency boundaries).

For all types of teleconference meetings, meeting via teleconference is allowed only if the governing board elects to use it. An individual governing board member cannot insist on meeting via teleconference if the governing board does not approve it. Furthermore, because of the burdens and limits associated with meeting for good cause or emergency circumstances under AB 2449 (outlined below), a governing board could limit the members’ teleconference meeting options to the pre-COVID teleconference rules. Additionally, a governing board could determine that all meetings will be conducted in person and without any remote participation by video- or tele-conference.

### **Step 1 Will at least a quorum of the governing board participate from a single, physical location identified on the agenda and open to the public?**

This is a requirement for any governing board member to participate remotely under AB 2449.

### **Step 2 Will the public be allowed to attend and participate in the meeting remotely?**

The public also must be allowed to attend and participate in the meeting by either: (1) a two-way audiovisual platform, such as Zoom, GoToMeeting, or MS Teams; or (2) a two-way telephone conference **and** a live webcast of the meeting. The instructions for participating by one of these means must be included on the meeting agenda.

A governing board meeting involving both in-person and remote participation under these requirements (which is sometimes referred to a hybrid meeting) can involve technical challenges and limitations and, to be done well, sometimes requires investment in new

technology. AB 2449 does not require a governing board to allow or implement these types of hybrid meetings or to webcast its meetings.

If the meeting agenda does not allow remote participation by the public, then AB 2449 cannot be used. Thus, agencies that would like to permit its governing board members to use AB 2449's procedures should consider maintaining an on-going technical capability to conduct hybrid meetings and the required instructions on meeting agendas.

**Step 3      Is there “just cause” for the member to participate remotely?**

AB 2449 defines “just cause” to mean any of the following circumstances: (A) a childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely; (B) a contagious illness that prevents a member from attending in person; (C) a need related to a physical or mental disability that cannot otherwise be accommodated by the local agency; or (D) travel while on official business of the legislative body or another state or local agency.

The member requesting to participate remotely for just cause must: (A) notify the governing board at the earliest opportunity of the possible need to participate remotely; (B) publicly disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals; and (C) participate through both audio and visual technology.

If there is no just cause, then proceed to the next step to determine if remote participation for “emergency circumstances” is possible.

**Step 4      Are there “emergency circumstances” for the member to participate remotely?**

AB 2449 defines “emergency circumstances” to mean a physical or family medical emergency that prevents a member from attending in person.

The member requesting to participate remotely for emergency circumstances must: (A) request that the governing board allow the member to participate remotely due to emergency circumstances; (B) provide a general description (around 20 words or less) of the emergency circumstances, without disclosing confidential personal medical information; (C) publicly disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals; and (D) participate through both audio and visual technology.

**Step 5      Has the member requesting remote participation exceeded the AB 2449 limit for remote participation?**

AB 2449 limits how often a governing board member may participate remotely under AB 2449. Which threshold applies depends on the board's meeting schedule and the basis for remote participation.

Governing boards that meet fewer than 10 times per calendar year

- No more than two AB 2449 remote participation meetings per year.

Governing boards that meet 10 or more times per calendar year

- No more than three consecutive months of AB 2449 remote participation;
- No more than 20% of the legislative body's regular meetings for a calendar year may be by AB 2449 remote participation; and,
- No more than two AB 2449 remote participation meetings per year for "just cause."

Each governing board that allows remote participation under AB 2449 should carefully track when such requests are granted and for which board member to ensure that a member does not exceed these limits.

**Step 6      Has the governing board taken action to approve the remote participation for emergency circumstances?**

A request to participate remotely for just cause (Step 3) does not require express governing board action or approval if the governing board otherwise allows members to remotely participate.

If the request for remote participation is for emergency circumstances (Step 4), then the request requires governing board approval. If there was time for the request to be placed on the published agenda (72 hours for regular meetings, 24 hours for special meetings), then the request should be placed at the beginning of the meeting agenda and considered for approval by the governing board in the usual manner. It requires a majority vote.

If the request came too late to be placed on the published agenda, then the governing board may add the request to the agenda, using the existing Brown Act procedure for adding items to the agenda, by: (A) finding the request arose after publication of the agenda and that there is an urgent need to take action on the request, and (B) approving the addition by a two-thirds vote. Once the request is added to the agenda, the request must be approved by the governing board legislative body by a majority vote in the usual manner.

In determining majority and two-thirds votes under this process, the governing board should not count the absent board member in the quorum or vote.

**Result      If all of the prior steps are satisfied, the requesting member may participate in the meeting remotely.**

At the beginning of the meeting, the board member participating remotely should be asked to disclose whether any other individual 18 years of age or older is present in the room at the remote location with the member and, if yes, the general nature of the member's relationship with any such individual(s). As with any teleconference meeting, all votes taken during the meeting must be by rollcall.

# 2022 News Laws Series, Part 4: Brown Act Updates on Teleconferencing, Agenda Posting, and Disruptions of Board Meetings

*By: Nicholas Norvell and Holland Stewart, Best Best & Krieger, LLP*

During its most recent session, the California State Legislature adopted and the Governor signed three significant bills amending the Ralph M. Brown Act (Brown Act). These bills—which take effect on January 1, 2023—relate to future teleconferencing by members of legislative bodies, posting agenda-related materials, and the removal of members of the public who are disrupting meetings.

*Assembly Bill 2449 – Enhanced Teleconferencing and Recent Developments Relating to Assembly Bill 361 of 2021*

Subject to a number of requirements, AB 2449 provides public agencies with the additional ability for legislative body members to participate remotely in meetings without having to give the public access to private locations. In 2021, in response to the COVID-19 pandemic, the Legislature adopted AB 361 to ease certain requirements for holding teleconference/virtual meetings under the Brown Act during Governor-declared emergencies. Before AB 361, the Brown Act’s teleconferencing rules required public agencies to identify each teleconference location on the agenda, post the agenda at those locations, and make each location open to the public, none of which was feasible during a pandemic.

Although AB 361 remains in effect through January 1, 2024, Governor Gavin Newsom recently announced that the declared statewide State of Emergency related to COVID-19 will end on February 28, 2023. This shift is likely to mean that, absent an additional declared State of Emergency affecting a local agency, any local agencies conducting meetings under the provisions of AB 361 will—if they have not already—soon need to revert to holding fully in-person public meetings *or* meetings using the newly adopted AB 2449 or traditional Brown Act teleconference rules.



AB 2449 provides for relaxed teleconferencing rules when a member of the legislative body has to attend remotely for an emergency or other reasons supported by “just cause”. Under these new rules, a legislative body may hold a hybrid (partial teleconference, partial in-person) meeting without having to comply with the standard Brown Act teleconference rules under certain circumstances. Those circumstances are:

- One or more members of the legislative body (but less than a quorum) have notified the body at the earliest opportunity of their need to participate remotely for just cause (e.g., childcare or family caregiving need, contagious illness, physical or mental disability need, travel while on official public business); or
- One or more members of the legislative body (but less than a quorum) experience an emergency circumstance (e.g., a physical or family medical emergency that prevents in-person attendance). The member must provide a general description of the circumstances relating to their need to appear remotely; however, they are not required to disclose a medical diagnosis, disability or other confidential medical information. The legislative body must then take action on each member’s request. If the request does not allow sufficient time to be placed on the posted agenda for the meeting for which the request is made, the legislative body may take action on it at the beginning of the meeting.

Members of legislative bodies who wish to use one of these provisions should be sure to contact the agency’s clerk/secretary, general manager, and/or legal counsel as soon as possible before seeking to attend a meeting remotely under AB 2449. Not only does the individual member have to meet the requirements to attend remotely, but there are restrictions on the number of times a member may attend remotely in a year under the just cause provision and in total under AB 2449. In addition, a quorum of the body must still meet in-person at a single location within the district boundaries, and the meeting format must meet the following remote access rules:

- Use either a two-way audio-visual system or a two-way phone service with live webcasting.
- Members participating remotely must disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.

- Identify a call-in or internet-based access option for the public on the agenda, along with the in-person meeting location.
- Ensure that, if a disruption to the online meeting occurs, the body takes no further action on agenda items until public access is restored.
- Avoid requiring public comments to be submitted in advance and provide a real-time option for the public to address the body at the meeting.
- Take all votes by roll call.

As referenced earlier, the provisions of AB 2449 cannot be used as the means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

In lieu of AB 2449 teleconferencing, local agencies may always rely on the traditional teleconferencing rules that applied pre-COVID and remain an available option: All votes must be by roll call, the meeting must be conducted to protect the rights of the public appearing before the body or wishing to comment, all members of the public must be able to access the meeting and provide public comment, teleconference locations must be identified in the agenda, copies of the agenda must be posted at all teleconference locations, and teleconference locations must be open to the public. Finally, under traditional Brown Act teleconferencing requirements, at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency's jurisdiction.

AB 2449 will present a host of administrative questions for special districts as board members seek to avail themselves of this new option for remote meeting participation. It will be important for special districts to get ahead of this issue and establish a board policy that institutes a workable process for administering requests and ensuring the district remains in compliance with the law. Violations of the Brown Act can leave the agency open to costly legal challenges that could void board actions conducted during a failure to comply.

*Assembly Bill 2647 – Posting of Agenda-Related Materials*

AB 2647 makes clear that agenda-related materials distributed to the majority of a legislative body less than 72 hours before a meeting can be posted online to satisfy the requirement of making the documents available to the public.

Previously, under the Brown Act, when local agencies distributed agenda-related materials to members of a legislative body less than 72 hours before a meeting, the agencies were required to make the materials *physically available* for public inspection at a public office or location. Although the Brown Act previously allowed agencies to post such materials on their websites, its basic requirement to make the materials physically available to the public at a public office or location remained in effect.

In *Sierra Watch v. Placer County*(2021) 69 Cal.App.5<sup>th</sup> 86, an appellate court determined that a county violated the Brown Act when it made agenda-related materials available to members of its board of supervisors at a time when the county's office was closed because members of the public would not also have physical access to the materials at that time.

AB 2647 will ensure that agencies can distribute agenda-related materials in a timely fashion, such as updated staff reports or proposed agreements, to their legislative bodies, as long as the materials are made immediately available on the agency's website in a manner that makes it clear that they relate to an agenda item for an upcoming meeting.

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
November 10<sup>th</sup>, 2022**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, November 10<sup>th</sup>, 2022 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory  
Vice-President Adam Lambert  
Secretary Robert Williams  
Trustee Charlie Blair  
Trustee Craig Geyer  
Trustee Joe Franken  
Trustee Hugh Rafferty  
Trustee Barbara Silver

TRUSTEES ABSENT:

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

- A. Annual meeting of the Mosquito & Vector Management District of California (MVCAC) in Anaheim, Sun., January 29 – Wed., February 1, 2023. For information and registration: <https://www.mvcac.org/event/91st-annual-mvcac-conference/>
- B. Reminder that Board terms are expiring for several trustees Please be sure to contact your appointing city or county supervisor’s office of your intentions as soon as possible.
- C. Recognition of District staff and trustees who have served our country in the armed forces, in honor of Veteran’s Day on November 11.

4. CORRESPONDENCE

- A. Changes to remote meeting requirements in 2023 per recently passed California State Assembly Bill 2449  
*-This bill removes restrictions regarding remote participation in meetings such as the requirement for the location of the remote participant to be posted in the agenda and open to the public.*

5. PUBLIC COMMENT –

*-None.*

6. CLOSED SESSION

A. Public comment on closed session agenda items

*-No public comment.*

B. Closed session pursuant to Government Code Section 5497, Public Employee Performance Evaluation Title: General Manager

Reconvene to open session to report action (if any) in closed session

*-No action to report.*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the October 13, 2022 special meeting

B. Approval of the October Financial Statements for County Fund 4160

C. Approval of the October Disbursement Report

D. Approval of the October Disease Surveillance Report

E. Approval of the October District Operations Report

*-It was moved by Secretary Williams and seconded by Trustee Blair to approve the Items of General Consent. Motion passed 8-0-0 by roll call vote.*

8. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Miscellaneous revenue is over fifty percent of the amount for that line item in the budget with less than half of the financial year elapsed.*

B. Update on District-sponsored life insurance for represented employees.

*-Employees chose the SDRMA life insurance policy. The Board will need to pass a resolution adopting the policy.*

C. Update on getting an operational shower for the District.

*-Repair of the sewer line is estimated to cost \$35,000. Board directed staff to get a quote from the other plumbers that viewed the line as well.*

D. Update on entering into a formal agreement with Southern California Gas for contracted mosquito and vector control work at their Goleta facility.

*-Rick Battles and GM Cabrera reviewed and modified the agreement from Southern California Gas which will be sent to SoCalGas for review and comment.*

9. NEW BUSINESS

A. Consider and approve Resolution 22-22: “A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Authorizing Continuation of Remote Teleconferencing Meetings of the District’s Legislative Bodies Pursuant to Government Code Section 54953(e)”.

*-It was moved by Trustee Rafferty and seconded by Trustee Geyer to adopt Resolution 22-22. Motion passed 8-0-0 by roll call vote.*

10. MANAGER’S REPORT

*-Managers from other mosquito districts reported at a recent Integrated Vector Management meeting that there has been an increase in human cases of dengue infection in the greater Southern California area acquired from mosquito bites while traveling outside the US.*

11. BOARD ANNOUNCEMENTS

*-Vice-President Lambert announced that he will not be seeking re-appointment to the Board.  
-Trustee Blair may not be able to attend the December Board meeting, but would like to attend the MVCAC conference in January.*

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary

# Financial Status (Real-Time)

As of: 11/30/2022 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	11/30/2022 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	477,000.00	82,513.10	-394,486.90	17.30 %
3011 -- Property Tax-Unitary	7,200.00	0.03	-7,199.97	0.00 %
3015 -- PT PY Corr/Escapes Secured	0.00	1,497.23	1,497.23	--
3020 -- Property Tax-Current Unsecd	19,000.00	18,988.52	-11.48	99.94 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	112.79	112.79	--
3028 -- RDA Pass-through Payments	4,600.00	0.00	-4,600.00	0.00 %
3029 -- RDA RPTTF Resid Distributions	8,200.00	0.00	-8,200.00	0.00 %
3040 -- Property Tax-Prior Secured	0.00	-14.88	-14.88	--
3050 -- Property Tax-Prior Unsecured	2,500.00	250.80	-2,249.20	10.03 %
3054 -- Supplemental Pty Tax-Current	9,200.00	3,197.03	-6,002.97	34.75 %
3056 -- Supplemental Pty Tax-Prior	100.00	218.79	118.79	218.79 %
Taxes	<u>527,800.00</u>	<u>106,763.41</u>	<u>-421,036.59</u>	<u>20.23 %</u>
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	6.44	6.44	--
Fines, Forfeitures, and Penalties	<u>0.00</u>	<u>6.44</u>	<u>6.44</u>	<u>--</u>
<b>Use of Money and Property</b>				
3380 -- Interest Income	10,000.00	2,747.68	-7,252.32	27.48 %
Use of Money and Property	<u>10,000.00</u>	<u>2,747.68</u>	<u>-7,252.32</u>	<u>27.48 %</u>
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	2,250.00	0.00	-2,250.00	0.00 %
Intergovernmental Revenue-State	<u>2,250.00</u>	<u>0.00</u>	<u>-2,250.00</u>	<u>0.00 %</u>
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	16,000.00	0.00	-16,000.00	0.00 %
Intergovernmental Revenue-Other	<u>16,000.00</u>	<u>0.00</u>	<u>-16,000.00</u>	<u>0.00 %</u>

# Financial Status (Real-Time)

As of: 11/30/2022 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	11/30/2022 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Charges for Services</b>				
4877 -- Other Special Assessments	705,000.00	-1,287.93	-706,287.93	-0.18 %
Charges for Services	705,000.00	-1,287.93	-706,287.93	-0.18 %
<b>Miscellaneous Revenue</b>				
5891 -- Refunds/Repayments	0.00	5,565.30	5,565.30	--
5909 -- Other Miscellaneous Revenue	130,000.00	69,822.70	-60,177.30	53.71 %
Miscellaneous Revenue	130,000.00	75,388.00	-54,612.00	57.99 %
Revenues	1,391,050.00	183,617.60	-1,207,432.40	13.20 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	525,000.00	175,951.75	349,048.25	33.51 %
6210 -- Commissioner/Director/Trustee	10,000.00	3,000.00	7,000.00	30.00 %
6400 -- Retirement Contribution	186,000.00	67,847.84	118,152.16	36.48 %
6475 -- Retiree Medical OPEB	21,000.00	2,736.40	18,263.60	13.03 %
6500 -- FICA Contribution	32,550.00	11,073.07	21,476.93	34.02 %
6550 -- FICA/Medicare	8,500.00	2,589.70	5,910.30	30.47 %
6600 -- Health Insurance Contrib	150,000.00	58,165.28	91,834.72	38.78 %
6700 -- Unemployment Ins Contribution	2,250.00	54.40	2,195.60	2.42 %
6900 -- Workers Compensation	23,000.00	19,711.00	3,289.00	85.70 %
Salaries and Employee Benefits	958,300.00	341,129.44	617,170.56	35.60 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	6,900.00	1,810.53	5,089.47	26.24 %
7050 -- Communications	6,800.00	2,692.10	4,107.90	39.59 %
7070 -- Household Supplies	3,200.00	789.00	2,411.00	24.66 %
7080 -- Janitorial Services	0.00	789.00	-789.00	--
7090 -- Insurance	20,000.00	20,868.00	-868.00	104.34 %



# Financial Status (Real-Time)

As of: 11/30/2022 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	11/30/2022 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
7120 -- Equipment Maintenance	11,230.00	2,319.08	8,910.92	20.65 %
7121 -- Operating Supplies	12,000.00	3,386.95	8,613.05	28.22 %
7124 -- IT Software Maintenance	28,000.00	2,387.97	25,612.03	8.53 %
7200 -- Structure & Ground Maintenance	13,000.00	130.00	12,870.00	1.00 %
7430 -- Memberships	18,000.00	16,431.00	1,569.00	91.28 %
7450 -- Office Expense	6,000.00	2,290.90	3,709.10	38.18 %
7460 -- Professional & Special Service	63,000.00	31,262.24	31,737.76	49.62 %
7508 -- Legal Fees	16,000.00	5,048.25	10,951.75	31.55 %
7546 -- Administrative Expense	11,000.00	883.00	10,117.00	8.03 %
7650 -- Special Departmental Expense	84,000.00	19,029.31	64,970.69	22.65 %
7653 -- Training Fees & Supplies	6,000.00	40.00	5,960.00	0.67 %
7730 -- Transportation and Travel	5,000.00	221.90	4,778.10	4.44 %
7731 -- Gasoline-Oil-Fuel	17,000.00	4,441.92	12,558.08	26.13 %
7760 -- Utilities	4,800.00	2,170.04	2,629.96	45.21 %
Services and Supplies	331,930.00	116,991.19	214,938.81	35.25 %
Other Charges				
7860 -- Contrib To Other Agencies	55,000.00	26,042.00	28,958.00	47.35 %
Other Charges	55,000.00	26,042.00	28,958.00	47.35 %
Capital Assets				
8200 -- Structures&Struct Improvements	26,000.00	0.00	26,000.00	0.00 %
8300 -- Equipment	85,000.00	0.00	85,000.00	0.00 %
Capital Assets	111,000.00	0.00	111,000.00	0.00 %
Expenditures	1,456,230.00	484,162.63	972,067.37	33.25 %
Other Financing Sources & Uses				
Other Financing Sources				
5911 -- Oper Trf (In)-Other Funds	82,000.00	0.00	-82,000.00	0.00 %

# Financial Status (Real-Time)

As of: 11/30/2022 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	11/30/2022 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Other Financing Sources	82,000.00	0.00	-82,000.00	0.00 %
Other Financing Uses				
7901 -- Oper Trf (Out)	16,820.00	23,000.00	-6,180.00	136.74 %
Other Financing Uses	16,820.00	23,000.00	-6,180.00	136.74 %
Other Financing Sources & Uses	65,180.00	-23,000.00	-88,180.00	-35.29 %
Mosquito & Vector Mgt District	0.00	-323,545.03	-323,545.03	--
Net Financial Impact	0.00	-323,545.03	-323,545.03	--

# Cash Balances (Real-Time)

As of: 11/30/2022  
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	11/1/2022 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	11/30/2022 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,442,029.47	20,125.25	83,806.85	37,985.50	37,807.12	1,470,168.95
4161 -- SB Vector-Cap Asset Reserve	654,433.96	0.00	0.00	0.00	0.00	654,433.96
Total Report	2,096,463.43	20,125.25	83,806.85	37,985.50	37,807.12	2,124,602.91

# Vendor Disbursements (Real-Time)

From 11/1/2022 to 11/30/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 006215 -- US BANK CORPORATE PAYMENT SYSTEM					
ACH - 779555	11/02/2022	880		Vendor Account:	1,736.56
				Total US BANK CORPORATE PAYMENT SYSTEM	1,736.56
Vendor 009136 -- TECHEASE COMPUTER SOLUTIONS LLC					
W - 09791200	11/07/2022	880		Vendor Invoice #: 45461; Vendor Account:	35.00
				Total TECHEASE COMPUTER SOLUTIONS LLC	35.00
Vendor 009663 -- CHANNEL PLUMBING					
W - 09791790	11/22/2022	880		Vendor Invoice #: 15174	130.00
				Total CHANNEL PLUMBING	130.00
Vendor 050379 -- ADP INC					
EFT	11/04/2022	880		Vendor Invoice #: 618150561	424.70
				Total ADP INC	424.70
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 780260	11/07/2022	880		UNION DUES	48.00
ACH - 781614	11/21/2022	880		UNION DUES	48.00
				Total CITY EMPLOYEES ASSOC LLC	96.00
Vendor 101532 -- STREAMLINE					
W - 09791151	11/04/2022	880		Vendor Invoice #: 051D17E0-0025	200.00
				Total STREAMLINE	200.00
Vendor 132153 -- MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA					
W - 09791734	11/21/2022	880		Vendor Invoice #: 7363583	528.00
W - 09791933	11/28/2022	880		Vendor Invoice #: 7363489	396.00
				Total MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA	924.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 780016	11/04/2022	880		ID #	871.83
				Total Allied Administrators for Delta Dental	871.83

# Vendor Disbursements (Real-Time)

From 11/1/2022 to 11/30/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 244645 -- AFLAC					
W - 09790954	11/01/2022	880		Vendor Invoice #: 333851; Vendor Account:	279.48
				Total AFLAC	279.48
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 780018	11/04/2022	880		Vendor Account:	361.74
				Total MISSION LINEN SUPPLY	361.74
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 782374	11/29/2022	880		Vendor Invoice #: 1022V	2,325.00
				Total CARRIE TROUP CPA	2,325.00
Vendor 509950 -- MARBORG INDUSTRIES					
ACH - 781336	11/17/2022	880		Vendor Account:	164.16
				Total MARBORG INDUSTRIES	164.16
Vendor 522736 -- McCormix Corporation					
ACH - 780497	11/08/2022	880		Vendor Account:	910.74
				Total McCormix Corporation	910.74
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 780975	11/15/2022	880		Vendor Account:	63.41
				Total MONTECITO WATER DISTRICT	63.41
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 781850	11/22/2022	880		Vendor Invoice #: 100000017000258; Vendor Account: 1	11,129.01
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	11,129.01
Vendor 651000 -- QUILL CORP					
W - 09791285	11/08/2022	880		Vendor Invoice #: 28501285; Vendor Account:	446.06
W - 09791828	11/22/2022	880		Vendor Invoice #: 28820296; Vendor Account:	128.37
				Total QUILL CORP	574.43

# Vendor Disbursements (Real-Time)

From 11/1/2022 to 11/30/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	11/03/2022	880		Vendor Account:	18,234.15
EFT	11/17/2022	880		Vendor Account:	19,326.65
Total STATE/FEDERAL TAXES & DIRECT DEPOSITS					37,560.80
Vendor 740582 -- BIG GREEN CLEANING COMPANY					
ACH - 781700	11/21/2022	880		Vendor Invoice #: 611666; Vendor Account:	263.00
ACH - 781700	11/21/2022	880		Vendor Invoice #: 609738; Vendor Account:	263.00
ACH - 781700	11/21/2022	880		Vendor Invoice #: 613545; Vendor Account:	263.00
ACH - 781700	11/21/2022	880		Vendor Invoice #: 604055; Vendor Account:	263.00
Total BIG GREEN CLEANING COMPANY					1,052.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 781536	11/18/2022	880		Vendor Account:	193.52
Total SOUTHERN CALIFORNIA EDISON					193.52
Vendor 767800 -- THE GAS COMPANY					
ACH - 780365	11/07/2022	880		Vendor Account:	24.45
Total THE GAS COMPANY					24.45
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 781702	11/21/2022	880		Vendor Account:	465.21
Total COX COMMUNICATIONS - BUSINESS					465.21
Vendor 855111 -- Vision Service Plan-CA					
ACH - 782412	11/29/2022	880		Vendor Invoice #: 816571789; Vendor Account: 3	176.59
Total Vision Service Plan-CA					176.59
Vendor 874582 -- BAY ALARM COMP					
W - 09791834	11/22/2022	880		Vendor Invoice #: 148552221115M; Vendor Account: 1	156.75
Total BAY ALARM COMP					156.75

# Vendor Disbursements (Real-Time)

From 11/1/2022 to 11/30/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

<u>Disbursement</u>	<u>Disbursement Date</u>	<u>Dept</u>	<u>Purchase Order</u>	<u>Remit Description</u>	<u>Amount</u>
				Total Mosquito & Vector Mgt District	<u>59,855.38</u>



P.O. BOX 6343  
FARGO ND 58125-6343



000001006 01 SP 0.570 106481603146155 P

MVM DISTRICT  
ATTN BRIAN CARERA  
PO BOX 1389  
2450 LILLIE AVE  
SUMMERLAND CA 93067-1389

<b>ACCOUNT NUMBER</b>	
<b>STATEMENT DATE</b>	11-22-2022
<b>AMOUNT DUE</b>	\$2,324.97
<b>NEW BALANCE</b>	\$2,324.97

PAYMENT DUE ON RECEIPT

**AMOUNT ENCLOSED**

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance	
Company Total	\$1,736.56	\$2,324.97	\$0.00	\$0.00	\$0.00	\$0.00	\$1,736.56	\$2,324.97	

CORPORATE ACCOUNT ACTIVITY					
MVM DISTRICT					TOTAL CORPORATE ACTIVITY
					\$1,736.56 CR
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-03	11-03	74798262307000000000114	PAYMENT - 779555 00000 A		1,736.56 PY

NEW ACTIVITY					
VESNA IRARRA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$275.29	\$0.00	\$275.29
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-03	11-01	24269792306500536178955	SANTA BARBARA MOTORSPORTS GOLETA CA		16.15
11-11	11-09	24692162314104398348039	REI #134 SANTA BARBARA SANTA BARBARA CA		190.26
11-11	11-10	24755422314273146696460	FAST LANE 2015 SANTA BARBARA CA		68.88

<b>CUSTOMER SERVICE CALL</b>  800-344-5696	<b>ACCOUNT NUMBER</b>		<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 11/22/22	<b>DISPUTED AMOUNT</b> .00	PREVIOUS BALANCE	1,736.56
<b>SEND BILLING INQUIRIES TO:</b> U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	<b>AMOUNT DUE</b>  <b>2,324.97</b>		PURCHASES & OTHER CHARGES	2,324.97
			CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
		PAYMENTS	1,736.56	
		<b>ACCOUNT BALANCE</b>	<b>2,324.97</b>	





Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 11-22-2022

NEW ACTIVITY					
<b>JESSICA E SPRIGG</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$413.98	\$0.00	\$413.98
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-28	10-27	24692162300104050144482	VERIZONWRLSS*RTCCR VB 800-922-0204 FL	1.14	
11-02	11-01	24692162305108160737817	IN *TECHEASE COMPUTER SOL 805-5643273 CA	250.00	
11-07	11-04	24137462309001349216006	USPS PO 0513320113 CARPINTERIA CA	1.92	
11-09	11-08	24164072312741953008672	FEDEX 95300867 800-4633339 TN	142.42	
11-18	11-17	24692162321109886975921	SQ *TYLER'S DONUTS CARPINTERIA CA	18.50	
<b>KAREN EGERMAN-SCHULTZ</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$463.90	\$0.00	\$463.90
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-25	10-24	24231682298837000062218	SMART AND FINAL 702 GOLETA CA	111.32	
11-09	11-07	24231682312837000904031	ALBERTSONS #0355 CARPINTERIA CA	3.02	
11-10	11-08	24426292313018020496082	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	235.00	
11-18	11-17	24431062322091453000100	BIG 5 SPORTING GOODS 064 SANTA BARBARA CA	19.56	
11-18	11-17	24692162321109999710413	SQ *KENNEDY'S AUTOMOTIVE SANTA BARBARA CA	95.00	
<b>DONALD CRAM</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$329.81	\$0.00	\$329.81
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-01	10-31	24431052305838001528335	O'REILLY AUTO PARTS 3770 GOLETA CA	75.40	
11-01	10-31	24445002305000795290387	LARRY AUTO PARTS GOLETA CA	54.41	
11-10	11-09	24692162314104179215019	RED WING SHOE STORE #2 SANTA BARBARA CA	200.00	
<b>BRIAN J CABRERA</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$841.99	\$0.00	\$841.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-27	10-26	24275392299900010270809	RR SANTA BARBARA 805-9686845 CA	785.00	
11-14	11-13	24011342317000040798481	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	14.99	
11-15	11-14	24430992318400815183436	MSFT * E0800L1RD5 MSBILL.INFO WA	42.00	

Department: 00000 Total: \$2,324.97  
 Division: 00000 Total: \$2,324.97



# MOSQUITO and VECTOR MANAGEMENT DISTRICT of SANTA BARBARA COUNTY

## DISEASE SURVEILLANCE REPORT

November 2022

### Vector-borne Disease Surveillance

The mosquito trapping season ended with zero mosquito samples testing positive for mosquito-borne viruses in Santa Barbara County.

### Mosquitoes

Site	Date	# of Mosquitoes*	Type of Trap	# of Traps	Mosquitoes per Trap Night	Pools Submitted	WSW Test Result
Shoreline/More Mesa, 93111	10/28-11/1	26	Gravid	2	3.25	2	negative
Mission Creek, 93101	11/2-11/4	29	Gravid	1	14.5	1	negative

BGS2=Biogents Sentinel 2

BGP=Biogents Pro

EVS=encephalitis surveillance trap (CO<sup>2</sup>)

WSW=West Nile virus, St. Louis Encephalitis virus, and Western Equine Encephalitis virus

\*Color indicates the virus-transmitting ability of some or all of the mosquito species caught in the traps:

Brown = high (example: *Aedes aegypti*, *Culex tarsalis*); Purple = moderate; Blue = low. For specific trap collection data, please email a request to: [info@mvmdistrict.org](mailto:info@mvmdistrict.org).

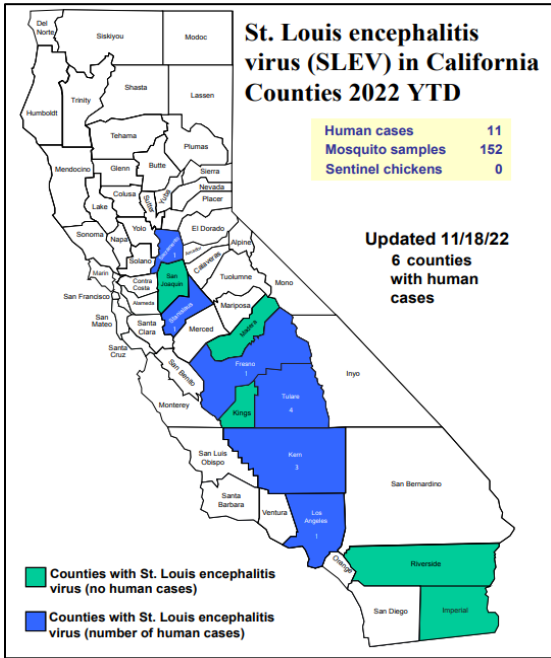
### Ticks

Site	Date	<i>Ixodes pacificus</i> male	<i>Ixodes pacificus</i> female	<i>Dermacentor occidentalis</i> male	<i>Dermacentor occidentalis</i> female	<i>Dermacentor similis</i> * male	<i>Dermacentor similis</i> * female
Toro Canyon Trail, 93108	11/28	1	0	0	0	0	0
Lake Los Carneros, 93117	11/28	0	0	0	0	0	0
Carpinteria Bluffs, 93013	11/29	0	0	0	0	0	0
UCSB lagoon, 93106	11/30	0	0	0	0	0	0

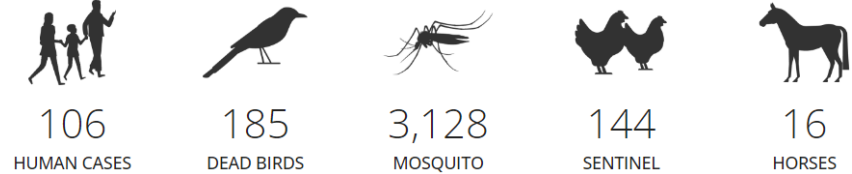
\*formerly *Dermacentor variabilis*

## California Arbovirus Detection

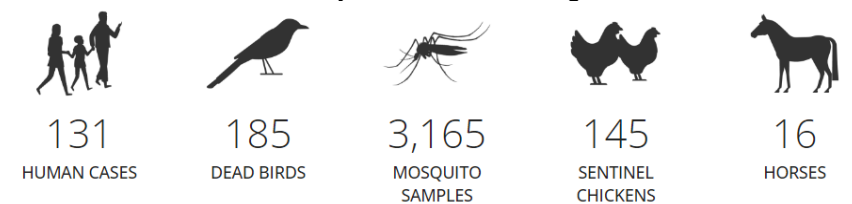
In November, most California districts or counties reduced their surveillance activity. Throughout California, 37 WNV positive mosquito pools were reported for a 2022 total of 3,165 positive pools. The number of positive dead birds remains 185. Out of the total of 131 human WNV cases, 10 were fatal; 13 additional cases were asymptomatic blood donors. One additional mosquito pool tested positive for Saint Louis encephalitis virus in November, bringing the 2022 total to 153; there have been 11 human cases. No detections of Western equine encephalitis virus have been reported in California this year.



### 2022 West Nile Virus Activity in California through October



### 2022 West Nile Virus Activity in California through November



In November, zero dead birds were reported in Santa Barbara County. Seventeen mosquito pools tested negative for encephalitis viruses.

## Invasive *Aedes* Mosquito and Zika Virus Update

No *Aedes aegypti* mosquitoes or other invasive *Aedes* species have been detected in Santa Barbara County, thus far in 2022.

*Aedes aegypti* mosquitoes are present in 24 California counties. *Aedes albopictus* is present in four counties. *Aedes notoscriptus* occurs in L.A., Orange and San Diego Counties. To date, 666 mosquito pools have tested negative for Zika, dengue, and chikungunya in California in 2022.

One locally-acquired human case of dengue virus has been reported in Maricopa County, Arizona (Phoenix area). After the human case was found, a mosquito sample from the area tested positive for the virus. County employees went door-to-door in the area to educate the residents and offer voluntary free at-home blood tests. About 25% of people infected will show dengue fever symptoms, and about 5% become severely ill.

The Mosquito District learned recently that, in the summer of 2022, there were two human cases of dengue virus in Santa Barbara County, but both infections were most likely travel-related.



*Simulium* black fly



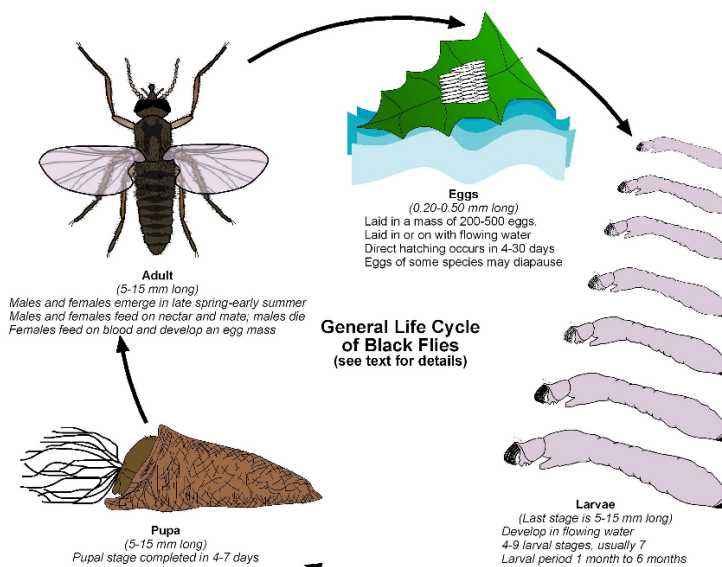
Black fly mouthparts cut skin and absorb blood rather than piercing and sucking like mosquitoes

## Black Flies *Simulium*

*Simulium* is a genus of about 1,800 species of biting flies commonly called buffalo gnats (for their hump-backed appearance) or black flies (although not all species are black). They are 5 to 15 mm long and often have some light-colored leg segments. Eggs are laid in flowing, rather than standing, water. Larvae attach themselves to rocks using sucker-like discs and use their mouth brushes to filter food out of the passing water; larvae can catch larvicide particles if the larvicide is applied upstream.

Like mosquitoes, carbon dioxide attracts black flies to the District's dry ice-baited traps. They have been caught in our traps at Paradise Road, Evergreen Park, the Goleta slough, Santa Monica Creek, Atascadero Creek, and Stenner Creek (SLO County). Female black flies require a blood meal for egg development, while both males and females feed on flower nectar.

In Africa, *Simulium* flies transmit *Onchocerca volvulus* worms, which cause the disease known as river blindness. In North America, large populations of black flies can reduce the quality of life for people or weaken livestock. DEET, IR3535, and picaridin are the most effective repellants for black flies. Wearing long sleeves and pants can also prevent biting.



*Simuliidae* life cycle. Image from Scott Charlesworth, Purdue University

# Mosquito and Vector Management District of Santa Barbara County

## Report of District Operations -November 2022

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	29.0	4.5										1.5			35.0	
Goleta Valley	11.5	22.0							4.5	1		3.0			41.0	
Rancho Embarcadero	1.0	2.0													3.0	
Isla Vista	2.5														2.5	
Hope Ranch	1.0														1.0	
Hidden Valley	0.5														0.5	
Santa Barbara area	43.0	4.5		1					10.5	1		4.00			62.0	
Mission Canyon															0.0	
Montecito	1.0	1.0			1										2.0	
Summerland	1.0	0.5		1		7.5						0.50			9.5	
Carpinteria	11.0	0.5				0.5		1				0.5			12.5	
Carpinteria Valley	6.5	0.5													7.0	
Carp Salt Marsh	8.0														8.0	
Camino Real															0.0	
Storke Ranch	1.0														1.0	
Goleta Sanitary	1.5	7.0													8.5	
City of Goleta	3.0	1.5													4.5	
UCSB	16.0	17.0													33.0	
Santa Barbara Airport	9.0	6.5													15.5	
City of Santa Barbara	9.0	1.0													10.0	
SoCalGas															0.0	
<b>South County total</b>	<b>155.5</b>	<b>68.5</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>8.0</b>	<b>0.0</b>	<b>1</b>	<b>15.0</b>	<b>2</b>	<b>0.0</b>	<b>0.0</b>	<b>9.5</b>	<b>0</b>	<b>0</b>	<b>256.5</b>
Unincorporated North County									0.5	1						
<b>North County total</b>									<b>0.5</b>	<b>1.0</b>						<b>0.5</b>
Pismo Beach																0.0
Oceano Dunes																0.0
San Luis Obispo																0.0
<b>SLO County total</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>
<b>Monthly Totals</b>	<b>155.5</b>	<b>68.5</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>8.0</b>	<b>0.0</b>	<b>1</b>	<b>15.5</b>	<b>3</b>	<b>0.0</b>	<b>0.0</b>	<b>9.5</b>	<b>0</b>	<b>0</b>	<b>257.0</b>
<b>Year to Date</b>	<b>1984.0</b>	<b>746.5</b>	<b>68</b>	<b>80</b>	<b>11</b>	<b>36.0</b>	<b>11.0</b>	<b>10</b>	<b>86.5</b>	<b>19</b>	<b>7.5</b>	<b>91.0</b>	<b>592.5</b>	<b>1</b>	<b>13</b>	

	This Month	Year to Date
<b>Total Inspection Hours</b>	<b>179.0</b>	<b>2106.5</b>
<b>Total Treatment Hours</b>	<b>68.5</b>	<b>757.5</b>
<b>Total Mileage</b>	<b>2,117.0</b>	<b>35030.0</b>

						December 2, 2022
Account		MOU Maximum	FYE23	FYE22	FYE21	MOU Status
<a href="#">1</a>	Wynmark	\$ 2,100	\$770.84	\$982.73	\$1,283.96	FYE24 Submitted to Wynmark
<a href="#">3</a>	Goleta Sanitary District	\$ 5,700	\$289.18	\$3,784.34	\$3,997.96	FYE24 complete
<a href="#">4</a>	Goleta, City of	\$ 10,700	\$5,543.34	\$6,358.75	\$3,708.19	FYE23 complete
<a href="#">5</a>	Oceano Dunes District	\$ 21,500	\$14,392.93	\$18,096.06	\$18,153.72	CY 22 and 23 complete
<a href="#">6</a>	Pismo Beach, City of	\$ 10,000	\$5,231.15	\$8,909.53	\$5,744.45	FYE23 complete
<a href="#">7</a>	Santa Barbara Airport	\$ 65,500	\$21,755.78	\$56,128.09	\$43,239.03	FYE23 complete
<a href="#">8</a>	Santa Barbara, City of	\$ 6,500	\$2,557.30	\$5,471.13	\$5,266.24	FYE23 complete
<a href="#">9</a>	SoCalGas	\$ 3,000	\$412.25	\$1,527.55	\$2,277.71	Working on formal agreement
<a href="#">10</a>	Cal-Storke, LLC	\$ 3,000	\$1,271.86	\$1,225.18	\$1,553.06	FYE23 complete
<a href="#">11</a>	UCSB	\$ 35,500	\$16,995.08	\$25,493.42	\$17,982.38	FYE24 complete
<a href="#">12</a>	San Luis Obispo, County of	\$ 15,500	\$8,954.28	\$5,268.29	\$1,777.07	FYE24 complete
		\$ 179,000	\$78,173.99	\$133,245.07	\$104,983.77	

	December 2, 2022	Budgeted
FYE 2023	\$78,173.99	\$ 130,000
FYE 2022	\$133,245.07	\$ 120,000
FYE 2021	\$104,983.47	\$ 110,000
FYE 2020	\$ 150,311.84	\$ 105,000
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

## **INTRODUCTION**

Southern California Gas Company has vernal pools and ditches at the La Goleta Gas Storage Field property. The Mosquito and Vector Management District of Santa Barbara County ("MVMDSBC") uses larvicides in these habitats as described. Note that adulticiding or "fogging" is not included as a method of control. The MVMDSBC relies completely on ground application of larvicides to control mosquitoes in their aquatic stage. Any other methodologies or sites will be discussed with the client prior to application.

The MVMDSBC conducts surveillance for adult mosquitoes at no charge to Southern California Gas Company. Upon regular inspections, high adult mosquito trap counts, complaints of nuisance biting by mosquitoes, or specific requests by the client, the MVMDSBC will inspect mosquito breeding sources for larval mosquitoes and treat accordingly.

## **SCOPE OF WORK**

### **A. Methods and Materials.**

All materials are used in strict accordance with the product's label directions. Product labels and safety data sheets are available on request. All products are in pellet, tablet, or briquette form and are applied dry. Any deviation from this mosquito management plan will be discussed with the client, prior to use.

Pre-treatment is used on large habitats that experience seasonal wet/dry cycles, especially where subsequent aquatic vegetation growth hinders effective placement of post-treatment larvicides. Larvicides are applied before the habitat is flooded. Flooding activates the larvicide and controls larvae expected to appear in the habitat. Larvicides used for pre-treatments typically are extended release products. Pre-treat larvicides can also be used after a site floods to extend the effectiveness of treatment. Altosid® products are used for pre-treatment applications.

All products may be used in habitats where larvae are actively developing. Post-treatment is useful for quick suppression of active infestations. Pre- and post treatment products are used as applicable.

Mosquito species, mosquito growth stages, water conditions and cost are factors that affect the method and materials used. The client may assist in determining the products desired for use.

Product	Active Ingredient	EPA Reg. No.	Signal Word
Altosid Briquets	methoprene	2724-375-AA	caution
Altosid Pellets	methoprene	2724-448-ZA-64833	caution
Altosid XR	methoprene	2724-421-AA-50809	caution
Natular T30	spinosad	8329-85-AA	caution
Natular XRT	spinosad	8329-84-AA	caution
VectoBac G	Bti	73049-10-AA	caution
VectoLex FG	Bs	73049-20	caution

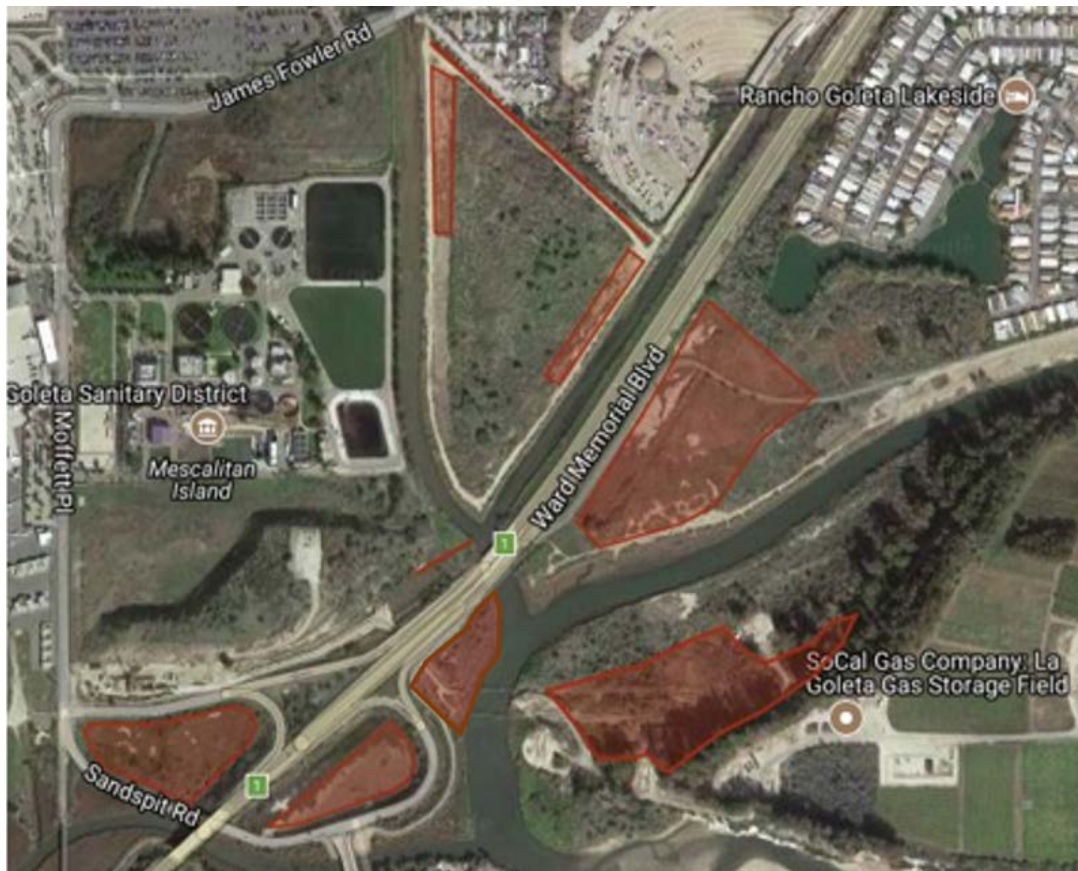
**B. Sites.**

The MVMDSBC surveys sites to determine the degree of infestation and treats accordingly. The frequency of surveys and treatments of a site is dependent on the presence of water, temperature, weather conditions, the presence of larval mosquitoes and staff workloads.

The following sites are proposed for treatment by the Mosquito and Vector Management District of Santa Barbara County. These sites are recognized as larval habitats that are sources of nuisance and disease vector mosquitoes. Site descriptions include the treatment methods that might be used.

Species of mosquitoes found breeding at the following sites include *Aedes washinoi*, *Aedes squamiger*, *Aedes taeniorhynchus*, as well as a variety of *Culex* and *Culiseta* species.





**La Goleta Gas Storage Field and adjacent properties**

### **1. La Goleta Gas Storage Field**

At the west end of the SoCal Gas Company's La Goleta Storage Field and on the east bank of the Atascadero Creek Flood Control Channel is a section of the old Atascadero Creek channel that was bypassed by the construction of the Flood Control Channel. The old creek channel fills with rain runoff water following winter rains. During wet winters, the old creek channel will overflow its banks and inundate adjacent areas. These areas dry up during the rainless summer months.

The old creek channel (2.5 acres) is treated prior to flooding with Altosid 30-Day Briquets, a 30 day time release insect growth regulator that prevents the mosquito larvae from maturing into viable adult mosquitoes. If adjacent areas flood (up to another 2.0 acres) and if mosquito breeding continues beyond 30 days, then follow up applications of VectoBac G are made. VectoBac G contains a microbial insecticide that kills the mosquito larvae in about 24 hours. It is highly selective for mosquito larvae and is harmless to humans, birds, fish, frogs, other forms of wildlife and even other insects.



**Figure 1.** La Goleta Gas Storage Field

**2. Vernal pools and ditches north of Atascadero Creek**

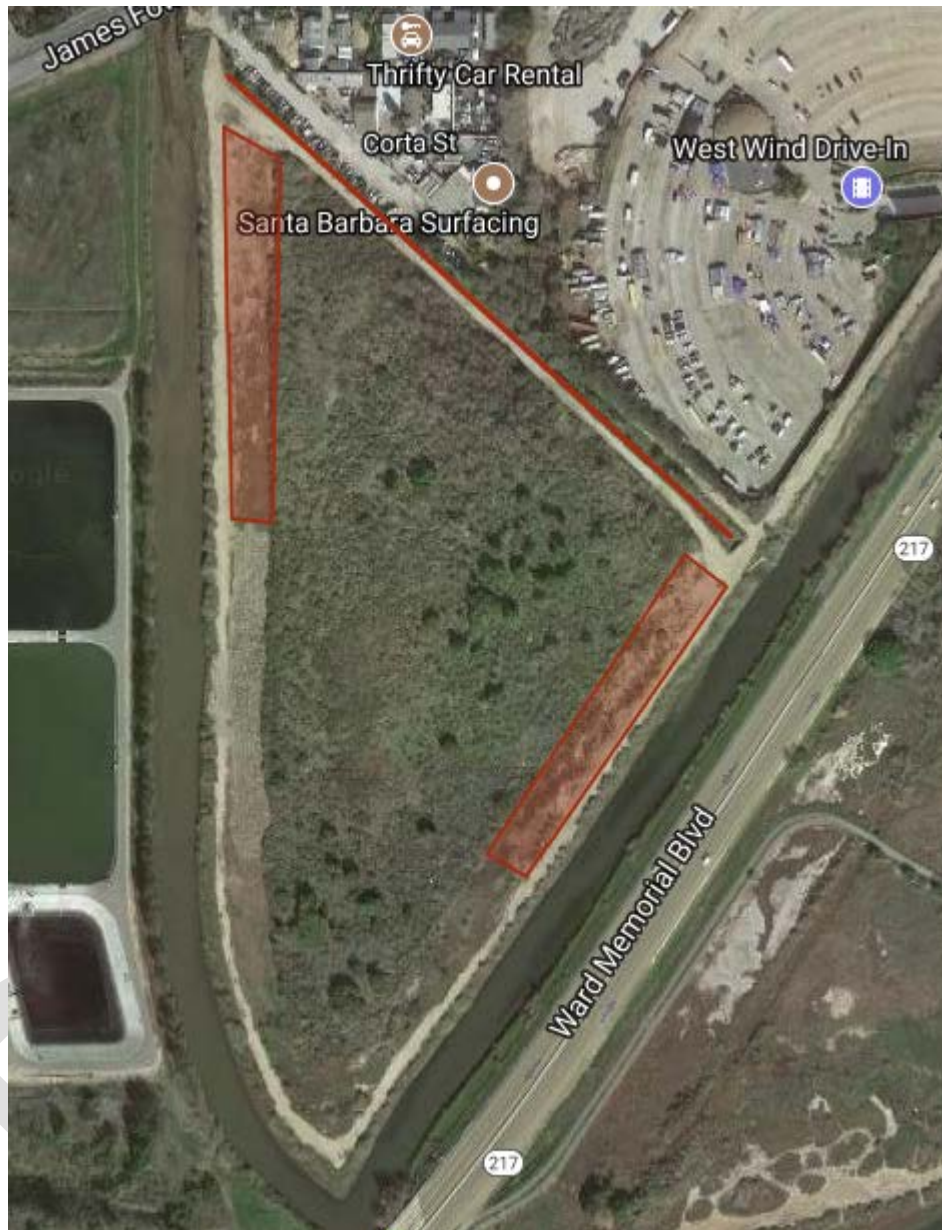
Rainwater collects in vernal pools scattered throughout the property as well as the ditch that runs the length of the property and is intersected by the bike path.



**Figure 2.** Sources on property north of Atascadero Creek

**3. Ditch and vernal pools on property between San Pedro Creek and San Jose Creek**

Rainwater collects in a ditch at the northern portion of this property as well as in vernal pools on the northwest and southeast sides



**Figure 3.** Ditch and vernal pools on property E of San Pedro Creek, W of San Jose Creek

- 4. Basins adjacent to Sandspit Road and ditch NE of 217 Northbound offramp**  
Inspection of these sources becomes necessary when the mouth of the Goleta Slough is closed, causing water to become impounded. The amount of inspection and treatment necessary in such cases is dependent on rainfall and the length of time the closure persists.



**Figure 4.** Basins adjacent to Sandspit Road and ditch NE of Northbound 217 offramp

**5. Basin bounded by Highway 217, Sandspit Rd./NB 217 onramp and San Pedro Creek**

This basin will impound water in the same way as the basins in Figure 4. Treatment and inspection times will depend on the same conditions described in section 4.



### ESTIMATE OF COSTS

The MVMDSBC will charge on a time and materials basis. Following are the costs:

#### Labor rates:

Vector Control Technician	\$83.91 per hour
Vector Control Technician	\$87.03 per hour
Lead Vector Control Technician	\$97.50 per hour
Vector Biologist Technician	\$100.43 per hour
Assistant Vector Technician	\$33.13 per hour

#### Materials:

Product	Active Ingredient	Cost per pound
Altosid Briquets	methoprene	\$113.18
Altosid Pellets	methoprene	\$28.63
Altosid P35	methoprene	\$20.17
Altosid XR	methoprene	\$47.95
Natular T30	spinosad	\$162.13
Natular XRT	spinosad	\$59.75
VectoBac G	Bti	\$2.96

VectoBac GS	Bti	\$2.96
VectoLex FG	Bs	\$7.39

**Estimate of Costs:**

**Materials (at cost): \$ 1500**

**Labor: \$ 1443.60-1596.20**

**Total: \$ 2,943.60-3,096.20**

**The grand total of all charges to manage mosquitoes is estimated at between \$2,943.60 and not to exceed \$3,096.20 per fiscal year.** An itemized breakdown of material and labor costs is available upon request. The District estimates that approximately **20 hours over 15 treatments** will be needed to prevent the sites from becoming mosquito breeding nuisances.

The Mosquito and Vector Management District of Santa Barbara County welcomes the opportunity to provide its services to SoCalGas. We appreciate the commitment to protect the health and quality of life of its staff and citizens.

**RESOLUTION NO. 22-23**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY AUTHORIZING CONTINUATION OF REMOTE TELECONFERENCE MEETINGS OF THE DISTRICT'S LEGISLATIVE BODIES PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

WHEREAS, all meetings of the Board of Trustees, standing committees and other legislative bodies of the Mosquito and Vector Management District of Santa Barbara County are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Government Code section 54953(e) makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for conducting meetings using teleconferencing under Government Code Section 54953(e) is that a state of emergency has been declared by the Governor pursuant to Government Code Section 8625; and

WHEREAS, it is further required as a condition for conducting meetings using teleconferencing under Government Code section 54953(e) that (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Trustees adopted Resolution No. 21-07 on October 14, 2021, finding that the requisite conditions existed for the legislative bodies of the Mosquito and Vector Management District of Santa Barbara County to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, the Board of Trustees has adopted subsequent resolutions finding that the requisite conditions existed for the legislative bodies of the District to continue conducting remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, as a condition of further extending the use of the provisions found in Government Code section 54953(e), the Board of Trustees must find that (i) it has reconsidered the circumstances of the state of emergency, and (ii) any of the following circumstances exist:

- The state of emergency continues to directly impact the ability of the members to meet safely in person.
- State or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, the state of emergency that was declared by Governor Newsom on March 4, 2020 due to COVID-19 remains active and in effect as of the date of this Resolution; and

WHEREAS, local officials continue to impose or recommend measures to promote social distancing, as set forth in the document issued on September 28, 2021 by the Santa Barbara County Health Department entitled "Health Officials AB 361 Social Distance Recommendation," which document remains in effect as of the date of this Resolution; and



WHEREAS, the Board of Trustees desires to set forth herein its findings that the legislative bodies of the District may continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e).

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Findings. The Board of Trustees hereby finds that (i) it has reconsidered the circumstances of the state of emergency declared by Governor Newsom on March 4, 2020 and has determined that such state of emergency remains active, (ii) local officials continue to impose or recommend measures to promote social distancing, and (iii) the legislative bodies of the District are authorized to continue conducting meetings using teleconferencing under Government Code section 54953(e).

Section 3. Remote Teleconference Meetings. The General Manager and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall expire thirty (30) days thereafter, unless, on or before that date and every thirty (30) days thereafter, the Board of Trustees adopts a subsequent resolution setting forth the findings required by Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED AND ADOPTED by the Board of Trustees of MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY, this 8th day of December, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary

**RESOLUTION NO. 22-24**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM**

**WHEREAS**, Mosquito & Vector Management District of Santa Barbara County, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

**WHEREAS**, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

**WHEREAS**, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

**WHEREAS**, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file at the ENTITY's office, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Teri Jory  
Board President

\_\_\_\_\_  
Robert Williams  
Board Secretary

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## MEMORANDUM OF UNDERSTANDING

**THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.**

**WHEREAS**, on August 1, 2006, SDRMA was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAM"); and

**WHEREAS**, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and

**WHEREAS**, ENTITY desires to enroll and participate in the PROGRAM.

**NOW THEREFORE**, SDRMA and ENTITY agree as follows:

1. **PURPOSE.** ENTITY is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.
2. **ENTRY INTO PROGRAM.** ENTITY shall enroll in the PROGRAM by making application through SDRMA which shall be subject to approval by the PROGRAM's Underwriter and governing documents and in accordance with applicable eligibility guidelines.
3. **MAINTENANCE OF EFFORT.** PROGRAM is designed to provide an alternative health benefit solution to all participants of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional). ENTITY public officials may participate in the PROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
4. **PREMIUMS.** ENTITY understands that premiums and rates for the PROGRAM are set by the COMMITTEE. ENTITY will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, public officials, dependents and retirees.

Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to,

demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.

SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

5. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to PROGRAM underwriter for approval.
6. **COVERAGE DOCUMENTS.** Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.
7. **PROGRAM FUNDING.** It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.
8. **ASSESSMENTS.** Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:
  - a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.
  - b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.

- 
- c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.
  - d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.
9. WITHDRAWAL. ENTITY may withdraw subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY may rescind its notice of intent to withdraw. Once ENTITY withdraws from the PROGRAM, there is a 3-year waiting period to come back into the PROGRAM, and the ENTITY will be subject to underwriting approval again.
  10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.
  11. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.
  12. VENUE. Venue for any dispute or enforcement shall be in Sacramento, California.
  13. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
  14. COMPLETE AGREEMENT. This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement of the ENTITY.
  15. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
  16. AMENDMENT OF MEMORANDUM. This MEMORANDUM may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any ENTITY who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.
  17. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA.
  18. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Special District Risk  
Management Authority

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Mosquito & Vector Management District  
of Santa Barbara County

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into on \_\_\_\_\_ by and between the Mosquito and Vector Management District of Santa Barbara County, a special district (hereinafter referred to as the "Mosquito District"), and the Goleta Sanitary District (hereinafter referred to as the "Sanitary District"), as described below with respect to the following facts:

WHEREAS, the Sanitary District requires mosquito control services in order to regulate mosquito-breeding sources within the Mosquito Breeding Habitats of its properties; and

WHEREAS, in accordance with its principal act and California Health & Safety Code Section 2045, the Mosquito District is authorized to provide mosquito control services and enter into an agreement with the Sanitary District for the surveillance and control of vectors; and

WHEREAS, the Sanitary District desires to avail itself of such services available from the Mosquito District; and

WHEREAS, each party desires to recognize its role and responsibilities with regard to the California Health and Safety Code and hereby affirm their relationship and obligations; and

WHEREAS, the term of this MOU is for the 2022-2023 and 2023-2024 Fiscal Years, and shall expire on June 30, 2024; and

WHEREAS, the Mosquito District's Board of Trustees authorized the execution of this MOU at their regular Board meeting on *(date authorized)*: \_\_\_\_\_; and

WHEREAS, the Sanitary District's Board of Directors authorized the execution of this MOU at their regular Board meeting on *(date authorized)*: November 7, 2022.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties hereby agree as follows:

The Mosquito District shall:

- 1) Provide mosquito control services on those Sanitary District properties in accordance with and as more particularly described in the October 4, 2022 Mosquito Management Plan ("Plan") attached as Exhibit A hereto and incorporated herein by reference. The Plan depicts the Mosquito Breeding Habitats (including but not limited to wetland habitats, water drainage impoundment sites, permanent and vernal pools or ponds, and any existing wet spots) located on Sanitary District properties for which the Mosquito District shall provide mosquito control services in accordance with this MOU. At the request of the Sanitary District, the Mosquito District shall also treat (at an extra cost in accordance with Section 7 hereto) additional breeding habitats not included within the scope of the Plan which may arise on Sanitary District properties.
- 2) Assign adequate personnel, equipment, and materials not to exceed the maximum estimated amounts as delineated in the Plan for each Fiscal Year of this MOU, to carry out mosquito control services.



- 3) Apply appropriate chemical, biological, or microbiological agents to suppress larval infestations of mosquitoes and to take reasonable steps to prevent and control mosquito breeding at all Sanitary District properties as delineated in the Plan for each Fiscal Year of this MOU.
- 4) Provide biannual (twice per year) reports of the Mosquito District's performance of mosquito control activities to the Sanitary District. The Mosquito District's report shall include the following items:
  - a) Detailed monitoring activities including, but not limited to, the number of surveillances per site and their results.
  - b) The dip test/results that triggered the treatments.
  - c) Treatment agent used and amount used per area.
  - d) Locations, dates, and times of treatments.
- 5) Prior to the end of this MOU, provide to the Sanitary District an updated, proposed Mosquito Management Plan for the 2022-2023 and 2023-2024 Fiscal Years, including but not limited to: updated costs for labor and materials, additional breeding sites or habitat areas, overall assessment and effectiveness of treatment, long-term mosquito management strategies, as well as in-depth summaries of all mosquito control activity documented over the term of this MOU.
- 6) Keep records of all Mosquito District employee and equipment time and all materials spent in providing services under this MOU and make those records available to the Sanitary District upon reasonable notice.
- 7) A. Invoice the Sanitary District approximately every six (6) months for labor and materials expended by the Mosquito District as described in the Plan. Subject to the provisions of the following paragraph, the total of the respective invoices of the Mosquito District for each fiscal year shall not exceed the labor and materials amounts set forth in the "Estimated Cost of Control" in Section D within the Plan.

B. The costs in the table in Section D within the Plan represent the best estimate of the Mosquito District of the cost of providing mosquito control services to the Sanitary District, as contemplated by the Plan, for the respective fiscal years covered by this MOU. However, the parties acknowledge that: (1) cyclical climate and seasonal conditions (including but not limited to "wet" years) may vary; or (2) additional breeding habitats not contemplated in the Plan may arise on Sanitary District properties. These circumstances may, in the judgment of the Mosquito District, require an increase in the level of services to be provided, and costs to be incurred, by the Mosquito District from that contemplated in the Plan so as to provide an adequate level of service to the Sanitary District. In such instance, the Mosquito District upon such discovery shall promptly inform the Sanitary District, and the parties shall meet to attempt in good faith to agree on an increase in the amount of Charges for work to be performed hereunder, through an addendum to this MOU. Nothing in this MOU, however, requires the parties to reach such agreement.
- 8) To the extent permitted by law, investigate, defend, protect, indemnify, and hold harmless the Sanitary District and its officers, directors, employees, and agents from and against any and all loss, damage, liability, claims, demands, costs, charges, and expense (including reasonable attorney fees in the event of litigation) which the Sanitary District may incur, sustain, or be subjected to on account of loss or damage to property or loss of use thereof, or for bodily injury to or death of any

persons (including but not limited to property, employees, subcontractors, agents, and invitees of each party hereto) arising out of the negligent act or omissions of the Mosquito District or its agents, employees, or subcontractors in the performance of work pursuant to this MOU, specifically excepting, however, any property damage, loss of use, bodily injury or death caused by or attributable to the active negligence, sole negligence or willful misconduct of the Sanitary District or its officers, directors, employees, agents or contractors.

The Sanitary District shall:

- 9) Promptly pay to Mosquito District invoices which comply with Section 7 above.,
- 10) Invoices shall be due upon presentation. All payments to Mosquito District thirty (30) days past due shall be considered delinquent and shall be subject to: (a) a 2% late payment charge on the principal amount owed; and (b) interest at the legal rate.
- 11) Make reasonable accommodations to assist Mosquito District to gain access to the Sanitary District's properties to fulfill the purposes of this MOU.

General Terms and Conditions:

- 12) This MOU shall be effective on the date first set forth above and shall expire on June 30, 2024. Consistent with Section 5, the Mosquito District will provide the Sanitary District with an updated, proposed Plan for the following two fiscal years, and the parties will attempt in good faith to reach agreement on the terms of a new MOU at that time. Nothing in this MOU, however, requires the parties to reach such agreement.
- 13) Either party in its sole discretion and without penalty may terminate this MOU after thirty (30) days written notice of termination to the other. In the event of termination, Sanitary District shall pay Mosquito District for the reasonable cost of all services performed by the Mosquito District to the date of termination in accordance with the Mosquito Abatement and Vector Control District Law (Health and Safety Code Section 2000 et seq.)
- 14) All notices, correspondence and communication regarding performance of services which are the subject of this MOU shall be made as follows:

To Mosquito District:

General Manager  
Mosquito and Vector Management District of Santa Barbara County  
PO Box 1389  
Summerland CA 93067

To Sanitary District:

General Manager  
Goleta Sanitary District  
One William Moffett Place  
Goleta CA 93117

- 15) The Mosquito District shall replace or repair any Sanitary District improvements (to the extent and condition existing prior to entry) which are destroyed or damaged as a result of the Mosquito District's entry and passage upon the Sanitary District's properties.

- 16) The Mosquito District shall access the Sanitary District properties during normal business hours, hereby defined as from 7:30 am to 4:00 pm Monday through Friday. Should Mosquito District require access to any Sanitary District properties during other than the normal business hours, then such arrangements shall be made in advance with the Sanitary District at least 24 hours prior to the Mosquito District's access.
- 17) The Mosquito District's entry and passage onto any of the Sanitary District's properties shall not interfere with the Sanitary District's normal operations.
- 18) The Mosquito District's staff shall notify Sanitary District staff (check-in and check-out) upon each access of the Sanitary District's properties.
- 19) The Mosquito District shall furnish the Sanitary District certificates of insurance, from insurers satisfactory to Sanitary District, evidencing the following insurance coverages and compliance with the following requirements:

A. General Liability

Comprehensive, or Commercial Form, or its equivalent, with Aggregate Limit (Minimum Limit):

1. Combined Single Limit Per Occurrences \$3,000,000.
2. Products and Completed Operations \$1,000,000.
3. Personal and Advertising \$1,000,000.
4. General Aggregate, Bodily Injury, Property Damage \*\$5,000,000.

\*Not applicable to Comprehensive Forms

If the above insurance is written on claims made form, it shall continue for three years following termination of this MOU. The insurance shall provide for a retroactive date of placement prior to or coinciding with the effective date of this MOU.

- B. Business Automobile Liability Insurance for owned, schedule, non-owned or hired automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
- C. Worker's Compensation: as required under California State Law.
- D. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the Sanitary District and the Mosquito District against other insurable risks relating to performance.
- E. The Sanitary District approves of the participation by Mosquito District in the Vector Control Joint Powers Agency insurance pool in place of these requirements, so long as the insurance pool meets the requirements for coverage contained in this section and provides the required certificate of insurance.

It should be expressly understood, however, that the coverages required under Subparagraphs 18.A and 18.B shall not in any way limit the liability of the Mosquito District for damages or injury arising out of the Mosquito District's operations.

The coverages referred to under Subparagraphs 19.A and 19.B shall be endorsed to include the Sanitary District as an additional insured. A copy of the endorsement evidencing that the Sanitary District has been added as a named additional insured on the policy must be attached to the certificate of insurance. Certificates shall further provide for thirty (30) days advance written notice

to the Sanitary District of any modification, change, or cancellation of any of the above insurance coverages.

- 20) Neither party may assign its rights or obligations of this MOU without the express written consent of the other party. No modification of this MOU shall be effective unless made in writing and signed by a duly authorized representative of each party.
- 21) This MOU states the entire contract between the parties and supersedes any previous or contemporaneous written or oral representations, statements, negotiations, or agreements. This MOU is the product of negotiations between the parties and shall not be construed against either party as the drafter of the document.
- 22) This MOU shall be governed by the Laws of the State of California and any dispute between the parties shall be filed and heard in the County of Santa Barbara.
- 23) Each party has full power and authority to enter into and perform this MOU and the persons signing this MOU on behalf of each warrants that he/she has been properly authorized and empowered to enter into this MOU. Each party further acknowledges that it has read this MOU, understands it and agrees to be bound by it.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their authorized representatives, effective as of the date first set forth above.

MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
OF SANTA BARBARA COUNTY

GOLETA SANITARY DISTRICT

\_\_\_\_\_  
Brian Cabrera, General Manager

  
\_\_\_\_\_  
Steve Wagner, General Manager

Date: \_\_\_\_\_

Date: 11-8-22

<b>MVCAC Annual Meeting Attendance Cost Estimate</b>			
<b>Registration</b>	<b>Attendees</b>	<b>Unit Price</b>	<b>Cost</b>
Full	3	\$375	\$ 1,125
Technician	3	\$185	\$ 555
Trustee session	2	\$75	\$ 150
		Sub-total =	\$ 1,830
<b>Lodging</b>	6	3 nights @ \$315/night	\$ 5,670
		Sub-total =	\$ 5,670
			<b>Grand total = \$ 7,500</b>

## General Manager's Report for November 2022

1. The District's website had 5,976 web page views, avg. 199 per day (7,338 views, 237 per day in November).
2. Pre-treatments were completed at Goleta Sanitary District, SoCal Gas, Shoreline Dr. mitigation site, More Mesa, Willow Springs, UCSB, and Santa Barbara Airport.
3. BC interview with Nick Welsh of the Santa Barbara Independent re: rats and restaurant parklets on State St. in downtown Santa Barbara. 11/15.
4. Annual District audit was conducted on 11/17 with no findings.

### Upcoming:

1. Office closed in observance of Christmas Day. 12/26.
2. Pesticide use Cooperative Agreement with the CA Dept. of Public Health due on 12/31.
3. GM Cabrera out of the office 12/19-12/30.
4. 2023 arrives at midnight on Dec. 31 – Happy New Year!; Office closed for holiday on 1/2.