

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
November 14th, 2024

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, November 14th, 2024 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Secretary Hugh Rafferty
Trustee Teri Jory (arrived during Public Comment)
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Charles Blair
Trustee Danica Taber

TRUSTEES ABSENT:

Vice-President Joe Franken

IN ATTENDANCE:

Brian Cabrera, General Manager
Carrie Troup, CPA
Jessica Sprigg, Administrative Assistant
Alicia Harrison, Brownstein, Hyatt, Farber, Schreck
Lea Boyd, Two Trumpets Communications
Peter Dugre, Two Trumpets Communications

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-No requests for remote participation.

3. CONFIRMATION OF AGENDA

-GM Cabrera requested that Items 8F, 8D, and 8E be discussed following Public Comment.

4. Staff announcements regarding District business

- A. The final Board Meeting in 2024 will be on Thursday, December 12. Start time is 1 PM.
- B. Reminder to Board President Williams, Trustee Blair and Trustee Dahlquist that their Board terms end in December.

5. CORRESPONDENCE

-Trustees are invited to participate in a meeting to review the District CERBT account. An email for the Zoom meeting will be sent out.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

F. Update on the District's public outreach efforts

- i. Consider the outreach proposal from public relations firm Two Trumpets Communications and select one of their proposed outreach plan options.
- ii. Meeting with N&R publishers on October 11, review production plan and discuss other possible options for outreach material.

-Lea Boyd and Peter Dugre discussed building an audience for media publications and the options for print and digital distribution. GM Cabrera explained the "stories" and graphics that N&R Publications has proposed creating which would assist in explaining the District mission and operations to the public.

D. Update on District building upgrade projects.

- i. Information on modular buildings.
- ii. Factors to consider if the District opts for replacing the current building with a modular building.
- iii. Course of action.

-Alicia Harrison reviewed the County permitting requirements for potential alterations to the District office, stabilization of the foundation, and the need for a historic resources evaluation prior to any changes. Historical review is currently being conducted.

E. Update on the District's response to a request by the California Coastal Commission for an assessment of the environmental and ecological impacts of the use of the District's Argo amphibious vehicle within the Goleta Slough.

-District reply has been submitted. There has not yet been a response.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the October 10th, 2024 Regular Board Meeting

B. Approval of the October Disease Surveillance Report

C. Approval of the October District Operations Report

-It was moved by Secretary Rafferty and seconded by Trustee Blair to approve the Items of General Consent, with an amendment to the minutes to reflect that the 5% salary increase for GM Cabrera is effective November 10th. Motion passed unanimously.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Accept and file the October Financial Statements for County Fund 4160

B. Accept and file the October Disbursement Report

-Reports were accepted and filed.

C. Accounts receivable contracts' status (5909 Misc. Revenue)

-Invoices for July-September contract work have been sent.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Consider and approve the Mosquito Management Plan and MOU for Santa Barbara Airport.

-It was moved by Trustee Dahlquist and seconded by Trustee Blair to approve the MMP and MOU. Motion passed unanimously.

B. Consider and approve a budget transfer of \$12,354 to fund depreciation.

-Trustee Taber made a motion to approve the transfer. Seconded by Trustee Dahlquist and passed unanimously.

C. Consider and approve a new line item in the District expense budget for outreach activities and a budget adjustment amount to be transferred to this line item, if it is approved.

-Trustee Dahlquist made a motion to approve a \$30,000 transfer from reserves to a budget line item for outreach. Motion seconded by Trustee Taber and passed unanimously.

D. Consider making a District contribution to support the California Department of Public Health's 2025 West Nile Virus Dead Bird Call Center.

CDPH is \$1,000 short of its \$10,000 goal needed to support staffing for the call center.

-Secretary Rafferty made a motion to approve a \$1000 contribution to CDPH for the dead bird call center. Motion seconded by Trustee Dahlquist and passed unanimously.

E. Consider and approve attendance for Vector Control Technician II Royce Sharp at the 93rd Annual Mosquito and Vector Control Association of California conference in Oakland, CA, January 26-29, 2025.

Estimated total cost: \$1,984:

Hotel: 3 nights @ \$234 per night = \$702; Meals & Incidentals: Two full days @ \$74, Two travel days @ \$55.50 = \$259; Parking: 4 days @ \$35 per day = \$140; Registration: \$450; Mileage: 646 miles round trip @ \$0.67 per mile (IRS mileage rate) = \$433.

-Trustee Blair made a motion to approve attendance. Motion seconded by Trustee Dahlquist and passed unanimously.

10. REQUESTS FOR FUTURE AGENDA ITEMS

-None.

11. GENERAL MANAGER'S REPORT

-GM Cabrera discussed the number of website views for the month and engagement from the public with posts on the NextDoor website.

12. BOARD ANNOUNCEMENTS

-The next SBCCSDA meeting will be held on January 27th.

13. DISCUSS PLANS FOR 2ND ANNUAL END-OF-YEAR HOLIDAY SOCIAL

-Following the December meeting, staff and trustees are welcome to gather at the Wake Center auditorium for food and drinks.

14. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

Robert Williams
Board President

Hugh Rafferty
Board Secretary

