

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF SPECIAL MEETING OF TRUSTEES
August 20th, 2026

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, August 20th, 2026 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 21.

1. **ROLL CALL**

TRUSTEES PRESENT:

President Danica Taber
Vice-President Joseph Franken
Secretary Russell Dahlquist
Trustee Barbara Silver
Trustee Steven Gaulin
Trustee Robert Williams

TRUSTEES ABSENT:

Trustee Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Jena Acos, Attorney, Brownstein Hyatt Farber Schreck
Kendra Wopat, Biologist, Rincon Consultants
Chris Julian, Rincon Consultants

2. **CONFIRMATION OF AGENDA**

-Due to technical difficulties at the meeting location, Trustee Gaulin made a motion to table items 6 and 9A to a meeting on August 25th at 3PM at the offices of Brownstein Hyatt Farber Schreck, where IT support would be available. Motion seconded by Trustee Dahlquist and passed unanimously.

3. **ANNOUNCEMENTS REGARDING DISTRICT BUSINESS**

A. Remaining Board Meeting Dates for 2026. Start time is 1:00 PM.

1. Thursday, September 10	2. Thursday, October 8	3. Thursday, November 12
4. Thursday, December 10		

4. **CORRESPONDENCE**

A. Email from resident re: Vector Control Technician Royce and the District's service.
-Resident expressed appreciation for District services and advice given during a rodent inspection.

5. **PUBLIC COMMENT**

Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

6. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**

A. Public comment on closed session agenda items.

B. Temporary adjournment to closed session.

C. PUBLIC EMPLOYMENT – EVALUATION OF PERFORMANCE (Govt. Code section 54957)

i. Title: District legal counsel

D. Reconvene to open session for closed session report.

-This item was moved to a Special Meeting on August 25th.

7. **CONSENT CALENDAR**

The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. If you wish to speak on a consent calendar item, please do so during the public comment period provided at the beginning of this item.

a. Approval of the Minutes of the July 9, 2026 Board Special Meeting

b. Approval of the July 2026 Disease Surveillance Report

c. Approval of the July 2026 District Operations Report

d. Accounts receivable contracts' status (Line item 5909 - Misc. Revenue)

-Trustee Williams made a motion to approve the Items of General Consent. Motion seconded by Secretary Dahlquist and passed unanimously.

8. **INFORMATIONAL ITEMS/UPDATES**

The Board will discuss and may take action on the following items:

A. Updates on the Australian backyard mosquito, *Aedes notoscriptus*, in the City of Santa Barbara and the yellow fever mosquito, *Aedes aegypti*, in Carpinteria.

-GM Cabrera noted that 71 adult Aedes notoscriptus have been found in Santa Barbara and one Aedes aegypti was found in Carpinteria and discussed staff efforts to inform the public of these detections. Trustee Gaulin made a motion to receive and file the report. Motion seconded by Trustee Dahlquist and passed unanimously.

B. Report by Board President Danica Taber on the California Special District Association Leadership Academy Conference held on May 11 – 14, 2026 in San Diego, CA.

-President Taber discussed the conference and insights that may benefit the District, such as an updated mission statement and a communication policy.

C. Receive and file July 2026 Financial Statements for County Fund FD-4160 and July 2026 Disbursement Report

-Vice-President Franken made a motion to approve the financial statements and disbursement report. Motion seconded by Secretary Dahlquist and passed unanimously.

9. **DISCUSSION/ACTION ITEMS**

The Board will discuss and may take action on the following items.

A. Receive, File, and Open the Voluntary 30-Day Public Comment Period for the Special Coastal Procedures to the District's Integrated Mosquito Vector and Management Plan ("IMVMP"). The administrative draft of the Special Coastal Procedures to the Integrated Mosquito and Vector Management Plan is now available for voluntary 30-day public review and comment.

-This item was moved to a Special Meeting on August 25th.

- B. Provide update on Operations Manager Biologist hiring process and amend make-up of existing Ad Hoc Recruitment and Hiring Committee for an Operations Manager Biologist by adding Trustee Jory as a member of the committee.
-Trustee Gaulin recused himself and left the meeting room for this item. Six interviews are scheduled for the week of September 8th. Vice-President Franken made a motion to add Trustee Jory to the ad hoc committee as long as she commits to attending all of the interviews, understanding that if she does not, the the Board expects that she will not vote on a candidate. Motion seconded by Trustee Williams and passed unanimously.
- C. Discuss upcoming annual performance review for GM Cabrera. GM Cabrera accepted the position of General Manager on August 8, 2019 and his contract was approved by the Board of Trustees on September 12, 2019. He started employment with the District on October 8, 2018. Reviews are conducted on an annual basis and the last review was approved on January 8, 2026.
-President Taber formed an ad hoc committee to complete the performance review and appointed Vice-President Franken and Trustee Williams to the committee. Committee will disband when performance review is completed.
- D. Consider and approve opening a CA CLASS (Cooperative Liquid Asset Securities System) account. Considerations include: • Investment option: CA CLASS Prime or CA CLASS Enhanced Cash • Funding amount Bob Shull, Senior Director of Investment Services for California CLASS, presented information about the program at the July 9, 2026 Board meeting. Information about the program can also be found at: www.californiaclass.com
-Trustee Gaulin made a motion to authorize Carrie Troup to transfer six-hundred thousand from Fund 4161 (Capital Asset Reserve Fund) to a California Class Enhanced Cash Account. Motion seconded by Vice-President Franken and passed unanimously.
- E. Consider and approve the District's revised Conflict of Interest Code. The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). Our current code was last amended in July 2020. The COI must be revised because it is more than 5 years old and because we are reinstating the Operations Manager Biologist position. The OMB has financial responsibilities with the District and reinstating it alters the District's current organizational structure. The revised COI must be received by the County of Santa Barbara Clerk of the Board of Supervisors by October 1. A copy of the current CIC, approved in 2020, is provided for reference.
-Secretary Dahlquist made a motion to approve the revised Conflict of Interest Code. Motion seconded by Trustee Gaulin and passed unanimously.
- F. Consider and Approve (1) the extension of the District's current mosquito and vector management practices under the existing Memorandums of Understanding and their associated Mosquito Management Plans (the "MOUs") for (i) Santa Barbara Airport ("SBA"), (i) Wynmark, and (iii) Goleta Sanitary District ("GSD") until the Board approves the Integrated Mosquito and Vector Management Plan ("IMVMP"); and (2) the notice of exemption ("NOE") for the MOUs and direct staff to file the NOE.
-Trustee Gaulin recused himself and left the meeting room for this item. Legal counsel noted that there are no changes operationally to previous versions of these MOUs besides costs. Trustee Williams made a motion to approve the MOUs and NOEs. Motion seconded by Vice-President Franken and passed unanimously.
- G. Consider and approve Administrative Assistant Jessica Sprigg's attendance at the California Special District Association board secretary/clerk conference to be held in Santa Barbara at the Hilton Beachfront Resort, Nov. 3-5. Early bird registration \$825 fee ends Oct. 2. (see handout for conference details) The conference is billed as providing attendees with a solid

foundation of essential skills and insights to confidently navigate their duties and offering returning participants the opportunity to dive deeper into specialized breakout sessions that reflect the latest developments and trends in the field.

-Vice-President Franken made a motion to approve attendance. Motion seconded by Trustee Williams and passed unanimously.

10. **GENERAL MANAGER'S REPORT**

-GM Cabrera noted that the District website page about crane flies continues to be the most visited page and discussed recent posts on Instagram about Aedes detections.

11. **REQUESTS FOR FUTURE AGENDA ITEMS**

-President Taber suggested an item to discuss an update the to the District mission statement.

12. **TRUSTEE ANNOUNCEMENTS**

-Trustee Gaulin informed the Board that he has resigned from the Conservation and Science Committee of the Santa Barbara Audubon Society.

13. **ADJOURNMENT**

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

Danica Taber
Board President

Russell Dahlquist
Board Secretary