

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
June 13<sup>th</sup>, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, June 13<sup>th</sup>, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic  
Vice-President Ron Hurd  
Secretary Teri Jory  
Trustee Craig Geyer  
Trustee Cathy Schlottmann  
Trustee Robert Williams  
Trustee Charlie Blair

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, Interim General Manager  
David Chang, Consultant  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Karen Schultz, Vector Technician  
Vesna Ibarra, Vector Technician  
Donny Cram, Vector Technician  
Jay Freeman, Isla Vista Community Services District

2. CONFIRMATION OF AGENDA

*-Small changes have been made to the agenda since it was initially distributed. Two Old Business Items were moved to the General Managers Report.*

3. STAFF ANNOUNCEMENTS regarding District business.

*-None.*

4. CORRESPONDENCE

**A. Santa Barbara County Employee Retirement System Employer and Member Contribution Rates effective July 1, 2019**

*-Rate to increase from approximately 33% of salaries to approximately 36%.*

**B. TechEase notification of upcoming end of Windows 7.**

They suggest either upgrading to a new Operating System or getting new computers. To be discussed in Agenda item 7B.

5. PUBLIC COMMENT –

*-None.*

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the May 9, 2019 regular meeting
- B. Approval of the May Financial Statements for County Fund 4160
- C. Approval of the May Vendor Disbursement Report
- D. Approval of the May Disease Surveillance Report
- E. Approval of the May District Operations Report

*-It was moved by Trustee Blair and seconded by Trustee Williams to approve the Items of General Consent following discussion. Motion passed unanimously.*

7. OLD BUSINESS

**A. Accounts receivable contracts' status (5909 Misc. Revenue)**

*-Agreements with Santa Barbara Airport and City of Pismo Beach have been completed and signed. The City of Goleta agreement is under their review for approval.*

**B. Approve fiscal year 2019-20 budget**

Consider computer operating system upgrades.

*-Support for Windows 7 will end in January 2020. The lack of security updates will leave the system vulnerable to malware. It was moved by Trustee Schlottmann and seconded by Trustee Geyer to delay the upgrade and reconsider in October or November of this year. Motion passed unanimously.*

*-The increase in retirement rates will result in an approximate seven thousand dollar increase in contributions. Trustee Schlottmann made a motion to adopt FY 19-20, budget, in the amount of \$1,168,721, with an increase to Retirement Contributions (Line Item 6400) and corresponding increase to the transfer in amount (Line Item 5911). Seconded by Secretary Jory and passed unanimously.*

**C. Mission Hills Update**

*-Staff provided an update on what progress has been made. Board discussed possible options for moving forward, including what actions the District may take and what other agencies to contact for assistance. Board directed staff to submit a Premise Correction Notice to the lender that has been identified (the presumed party responsible for the property) and post the notice on the property.*

**D. LAFCO Special Election Update**

Runoff election for Regular Special District Member because the winning candidate did not receive a majority of the votes. Special District Selection Committee Bylaws states a winning candidate must receive a majority of the votes cast.

*-Jay Freeman, of the Isla Vista Community Services District spoke of his involvement in local government and how this experience would benefit LAFCO. Interim Manager Cabrera read public comment from another candidate, Judith Ishkanian, requesting a vote from the District Board. Trustee Schlottmann made a motion to submit a vote for Judith Ishkanian. Seconded by Trustee Blair and passed unanimously.*

8. NEW BUSINESS

**A. Board members contact information**

Inquiries have been made by residents about contacting Board Trustees directly.

*-The Board suggested that the development of an ex-parte communications policy be discussed as a future agenda item.*

**B. Bids received for a new truck**

4 bids from 2 dealers are included in agenda packet supporting documents.

*-Staff is not ready to make a purchase. Board suggested contacting County General Services to inquire about participating in the State buying program.*

9. MANAGER'S REPORT

*-Staff conducted plague surveillance in the Los Padres National Forest with the CDPH.*

10. BOARD ANNOUNCEMENTS

*-Trustee Geyer requested a future agenda item to discuss District counsel services.*

*-Trustee Blair reported that there was no May CSDA meeting but the June meeting will be held in Isla Vista and feature a speaker from the Water Resources Board.*

11. CLOSED SESSION

**A. Selection of General Manager**

1. Public comments on closed session item

**2. Closed session pursuant to Government Code Section 54957 and 54957.6:**

**Public employee selection and conference with labor negotiators**

i. Agency designated representatives: Trustee Jory and Project Manager Chang

ii. Title/Unrepresented employee: General Manager

3. Public report on closed session item

*-Nothing to report.*

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Patty DeDominic  
Board President

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Teri Jory  
Board Secretary