

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
October 10<sup>th</sup>, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, October 10<sup>th</sup>, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic  
Vice-President Ron Hurd  
Trustee Charlie Blair  
Trustee Cathy Schlottmann  
Trustee Robert Williams  
Trustee Craig Geyer  
Trustee Lambert

TRUSTEES ABSENT:

Secretary Teri Jory

IN ATTENDANCE:

Brian Cabrera, Interim General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

-Introduction of new trustee, Adam Lambert, representing Santa Barbara County  
*-Trustee Lambert discussed his academic and professional background and oath of office was administered by President DeDominic.*

4. CORRESPONDENCE

- A. Letter detailing assessments to be levied as confirmed with the County Auditor for FY 2019-20
- B. Report submitted to the SB County Dept. of Finance of the estimated January 1, 2020 distributions for Recognized Obligation Payments and reports detailing the actual distributions to each Affected Taxing Entity by revenue type  
From SB County Auditor-Controller's Office. The funding Successor Agency (SB County) recognized obligations from January 2020 through June 2020).
- C. 2019/20 Property Tax Apportionment/Allocation Factors & Estimated Revenue documents
  - 1. Property Tax Allocation Memo
  - 2. Allocation Factors and Estimated Property Tax Revenue
  - 3. Increment Growth by Fund
  - 4. Increment Growth Summary

## 5. Redevelopment Increment Summary by Fund

**D. VCJPA - Summary of the Member Contingency Fund - Prudent Balance Calculation as of August 31, 2019** On 4/17/19, the VCJPA Board of Directors voted to dissolve the Property Contingency Fund and transfer all member Property Contingency Fund balances to the Member Contingency Fund effective July 1, 2019. Monies have now been transferred in accordance with the Board's instruction.

### 5. PUBLIC COMMENT –

- None.

### 6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

**A.** Approval of the Minutes of the September 12, 2019 regular meeting

**B.** Approval of the September Financial Statements for County Fund 4160

**C.** Approval of the September Vendor Disbursement Report

**D.** Approval of the September Disease Surveillance Report

**E.** Approval of the September District Operations Report

*-It was moved by Trustee Blair and seconded by Trustee Williams to approve the Items of General Consent. It was noted that the Board action for Closed Session should be placed under Closed Session Item number three and that start and end times for Closed Sessions should be included in the minutes. Approval of Items of General Consent passed unanimously.*

### 7. OLD BUSINESS

**A.** Mission Hills rat infestation update

*-The Department of Planning and Development, along with Vector Control Technician Cram, inspected the inside of the home. It was discovered that the title has been transferred to Deutsche Bank.*

**B.** Reconsider computer upgrades: Support for Windows 7 will end in January 2020. The lack of security updates will leave the system vulnerable to malware.

*-The increased tax allocation would be sufficient funds to cover replacement of equipment. It was moved by Trustee Geyer to approve purchase of seven new workstations. Seconded by Trustee Schlottmann and passed unanimously.*

**C.** Accounts receivable contracts' status (5909 Misc. Revenue)

*“Currently cash basis” column represents transactions for revenue and expenses only when the corresponding cash is received or payments are made.*

*-A reminder will be sent to the SB Airport to return completed agreement.*

**D.** New vehicle update

*-New vehicle has not been purchased as staff has found current fleet sufficient for the time being.*

### 8. NEW BUSINESS

**A.** Review existing agreement with Counsel and discuss District Counsel Services

*-Staff was directed to explore the possibility of being represented by Santa Barbara County Counsel.*

**B.** Develop an Ex Parte communication policy

*-Board discussed whether a policy is currently in place which dictates appropriate action of trustees when contacted directly by a member of the public.*

C. Consideration of a new CalPERS Prefunding Program: California Employer's Pension Prefunding Trust (CEPPT)

A trust fund that generates investment income to pre-fund CERBT-OPEB. See handout packet with Powerpoint printout.

*-Actuary and accountant will be consulted regarding this option.*

9. MANAGER'S REPORT

*-No discussion occurred for this item.*

10. BOARD ANNOUNCEMENTS

*-Trustee Blair announced that there was no September SBCCSDA meeting and the October meeting will be held at the Goleta Sanitary District.*

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

*-Meeting adjourned at 3:50 PM.*

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Patty DeDominic  
Board President

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Teri Jory  
Board Secretary